



Veazie Town Council

Regular Meeting

December 12th, 2016

6:30pm

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the November 14th Regular Council Meeting Minutes
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Joint meeting with Sewer District Trustees
- ITEM 8:** Presentation from Orono Veazie Land Trust
- ITEM 9:** Roles and responsibilities of Town Forester
- ITEM 10:** Review of Citizen Involvement Applications reference Water District Trustee
- ITEM 11:** Municipal Building Renovation Proposal
- ITEM 12:** Reappointment of Registrar of Voters

Old Business:

- ITEM 13:** Manager's Report
- ITEM 14:** Comments from the Public
- ITEM 15:** Requests for information and Town Council Comments
- ITEM 16:** Review & Sign of AP Town Warrant #10 & #11 and Town Payroll #11 & #12, School Payroll Warrant #11 & #12 and AP School Warrant #11 & #12.
- ITEM 17:** Adjournment

Tammy Perry
5 Prouty Dr
947-9624

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

David King
1081 Main St
942-2376

Paul Messer
1010 School St
249-1361

Michael Reid
14 Prouty Dr.
573-1300

Agenda Items

For December 12, 2016

Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 7: The Board of Trustees for the Sewer District will hold a joint meeting with the members of the Council. The purpose of the meeting is for the Sewer District to provide an update to the Council.

ITEM 8: Members of the Orono Veazie Land Trust will be present to discuss the Orono Veazie Land trust with the members of the Council.

ITEM 9: David Wardrup from Golden Forestry Services will be present to discuss his roles and responsibilities as the Town Forester. Additionally, he will review a retainer contract with the Council. Mr. Wardrup has been the Town Forester for numerous years. Approximately 3 years ago he stopped working under a contract and has been working on an hourly basis.

Suggested Motion: I motion the Town of Veazie enters into a contract approved by legal staff with Golden Forestry Service effective January 1, 2017 for the term of 1 year at the cost of \$2,000.00.

ITEM 10: Review of citizen involvement applications received for the position of Water District Trustee. Two applications and one letter was received for the position. The applications received were from Joan Perkins, Travis Noyes and letter received from William Reed. Reed sent letter because he was unable to fill the application out on line. The current term expires December 31, 2016.

Suggested Motion: I motion (*enter candidate's name*) be appointed to the Orono Veazie Water District for the Town of Veazie for a 5 year term.

ITEM 11: Manager Leonard will present a proposal to renovate the kitchen and former public works space at the Municipal Building. The proposal is for Matt's Property Management to perform the work and to finance the project for 10 years. Legal Staff has been requested to prepare an ordinance in accordance with the charter if the Council chooses to move forward with financing the project.

ITEM 12: Council will re-appoint the Registrar of Voters for a two year term.

Suggested Motion: I motion we appoint Julie Strout as the Registrar of Voters for a two year term expiring January 2019.

Veazie Town Council Meeting
November 14th, 2016

Members Present: Chairman Tammy Perry, Councilor Chris Bagley, Councilor David King, Councilor Paul Messer, Councilor Michael Reid, Manager Mark Leonard, Secretary Julie Strout and various members of the public.

ITEM 1: Call to order

Chairman Perry called the meeting to order at 6:30 pm.

ITEM 2: Secretary to do the roll call:

All present.

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

None

ITEM 5: Approval of the October 24th, 2016 Regular Council Meeting Minutes

Councilor David King made a motion, seconded by Councilor Michael Reid to approve the October 24th, 2016 Regular Council Meeting Minutes as written. Voted 4-0-1. Motion carried. Chairman Perry abstained.

ITEM 6: Comments from the public

Andy Brown wanted to thank the staff and volunteers for a job well done on Election Day.

New Business:

ITEM 7: Assistant Code Enforcement Officer Appointment

Councilor Chris Bagley made a motion, seconded by Councilor Paul Messer to appoint Dean Bennett to the position of Assistant Code Enforcement Officer for the Town of Veazie until June 30, 2017. Voted 5-0-0. Motion carried.

ITEM 8: MRC Board of Directors Election

Councilor Paul Messer made a motion, seconded by Councilor David King to cast the Town's vote for Tony Smith for the position of Director on the MRC Board of Directors. Voted 5-0-0. Motion carried.

ITEM 9: Discussion of Moratorium on retail sale of marijuana

Councilor Chris Bagley made a motion, seconded by Councilor David King to accept the Emergency Moratorium Ordinance on Retail Establishments and Retail Marijuana Social Clubs as presented. Voted 5-0-0. Motion carried.

Old Business

ITEM 10: Executive Session 1 MRSA 405 (6)(A) to discuss a personnel matter

Councilor Chris Bagley made a motion, seconded by Councilor David King to enter into Executive Session 1 MRSA 405(6)(A) Discussion of personnel matter at 6:43pm. Voted 5-0-0. Motion carried.

Councilor Michael Reid made a motion, seconded by Councilor David King to exit Executive Session 1 MRSA 405(6)(A) at 6:54pm. Voted 5-0-0. Motion carried.

ITEM 12: Manager's Report

Manager Leonard reviewed his report with the Councilor's.

ITEM 13: Comments from the Public

There were a few comments made.

ITEM 14: Requests for information and Town Council Comments

Councilor King wanted to thank Cemetery Committee members, Karen, Joe and Sandra, for removing the flags in the cemetery.

Chairman Perry brought up whether or not the Council thought they needed the November 28th meeting. The Council was in agreement to cancel the November 28th meeting. The next scheduled meeting will be December 12th.

ITEM 15: Review & sign of AP Town Warrant #9, and Town Payroll #9 & #10, School Payroll Warrant #10, AP School Warrant, #10.

The warrants were circulated and signed.

ITEM 18: Adjournment

Councilor David King motioned to adjourn

Councilor Michael Reid seconded. No discussion. Voted 5-0-0. Motion carried.

Adjourned at 7:06pm

A True Copy Attest

Julie Strout, Deputy Clerk

Veazie Agreement
(revised name change to Veazie Lands Committee)

ITEM # 8

Cooperative Agreement
Between the Orono Land Trust (OLT) & Veazie Land Committee (VLC)
(August, 2005, Amended by BOD July 7, 2010, name change May 4, 2016)

Whereas the OLT is a local non-profit organization with volunteer officers, board members and membership dedicated to the protection and preservation of the natural environment for public benefit in the town of Orono and surrounding communities.

AND WHEREAS in doing so, OLT does not seek to halt development, but does seek to balance development with conservation of open spaces, green spaces and continuity of trails;

AND WHEREAS the Veazie Land Committee, developed as a committee under the OLT, is made up of members sharing the same conservation goals for the town of Veazie.

NOW THEREFORE the OLT and VLC agree to cooperate as follows;

OLT will provide the non-profit corporate structure, including 501(c)3 designation, book keeping, web and newsletter space and coordination.

OLT will assist with any expertise it can in the process of easement and acquisition negotiations, acquiring baseline and environmental hazard site assessments, surveys, appraisals, and in any other areas needing expertise.

OLT will provide space in the quarterly newsletter to be specifically for Veazie interests.

OLT will collect VLC dues and hold all funds, with \$10 per membership going to the account of OLT choice to offset administrative costs, and with the residual money maintained as a separate line item for VLC projects. The amount for VLC administrative dues, initially \$10, will be revisited annually and adjusted, if necessary, by the OLT executive committee and VLC chair. VLC membership applications and documentation of donations will be sent to the OLT Lands chair who will record them and then forward to the VLC chair. VLC will fund Veazie projects as much as possible.

VLC will work within the framework of the OLT, sharing the OLT mission and vision, governed by OLT by-laws and abiding by the Land Trust Alliance standards, which guide all other activities of the OLT.

VLC will schedule and conduct its own meetings at least annually, keep the OLT Board up to date on current events, and provide meeting minutes to OLT board upon request.

VLC will solicit its own funding and apply for grants under agreement and with the approval of the OLT Board.

VLC will conduct research & planning for trails, trail connections, fee acquisitions and easements, and will provide contact and initial negotiations with Veazie landowners. The VLC will provide for monitoring and stewarding its trails within Veazie.

VLC will coordinate with the town of Veazie and Veazie Conservation Commission, when appropriate.

VLC will be responsible for member outreach and public relations in Veazie. Any public statements will be reviewed jointly by OLT and VLC previous to release.

VLC will maintain not less than 1 member on the OLT Board of Directors, representing VLC interest. Maximum representation will be determined by the OLT Board. The chair of VLC is to be a OLT board member.

If the VLC should dissolve, funds will remain in accounts under OLT management with preference to VLC goals, including properties owned or with easements and future conservation opportunities. VLC members will continue to be OLT members.

If the OLT should dissolve, VLC funds, easements and lands will remain in a non-profit conservation group with similar conservation goals, such as the Bangor Land Trust. VLC funds, easements and lands will not be held by a municipal entity, unless specified by the donor of a particular easement or land donation.

ORONO LAND TRUST
TREASURER'S REPORT, 1 Month ended October 31, 2016

CASH IN and APPRECIATION OF INVESTMENTS:

Membership Dues	\$ 150.00
Interest Income - Operating Account	0.46
Interest Income - Money Market (Corridor)	2.43
Total Cash In and Appreciation of Investments	<u>152.89</u>

CASH OUT and DEPRECIATION OF INVESTMENTS

ck#1947, Town of Orono, Property tax, Piney Knoll	1,851.33	Note #2
ck#1948, University of Maine, Newsletter Vol.#112	230.53	
Transfer to Veazie Lands Committee (\$40.00)	-	
Vanguard Depreciation	<u>3,132.52</u>	
Total Cash Out and Depreciation of Investments	<u>5,214.38</u>	

CHANGE IN CASH AND MARKET VALUE OF INVESTMENTS \$ (5,061.49)

BALANCES	9/30/2016	10/31/2016	Change	
Operating Account	\$ 12,287.54	\$ 10,316.14	\$ (1,971.40)	
General Stewardship Fund	1,863.25	1,863.70	0.45	
The Avenue Stewardship Fund	4,865.87	4,865.87	-	
Land Acquisition Fund	15,591.62	15,592.65	1.03	
Legal Defense Fund	2,384.28	2,384.44	0.16	
Veazie Lands Committee	6,443.66	6,484.08	40.42	
Halsey Outdoo	5,217.42	5,217.76	0.34	
Corridor Checking	519.11	519.14	0.03	
Vanguard Fund	172,427.91	169,295.39	(3,132.52)	Note #1
Total	<u>\$ 221,600.66</u>	<u>\$ 216,539.17</u>	<u>\$ (5,061.49)</u>	

Note 1. Vanguard account balance on 10/31/2016 was \$169,295.39. October Depreciation was \$3,132.52.
This account is 48.89% General Stewardship Fund (\$82,768.52), 37.00% Legal Defense Fund (\$62,639.29),
9.28% Davis Fund (\$15,710.61), and 4.83 % Land Acquisition (\$8,176.97).
Total Stewardship Fund \$105,208.70 (\$1,863.70 + \$4,865.87 + \$82,768.52 + \$15,710.61).
Total Legal Defense Fund \$65,023.73 (\$62,639.29 + \$2,384.44).
Total Land Acquisition Fund \$23,769.62 (\$8,176.97 + \$15,592.65).

Note 2. On October 12, 2016, OLT sent invoice to "The Reserve" requesting reimbursement for property tax paid(per previous agreement with prior owner,Campus Crest).

Respectfully Submitted
Gerry Dwyer

History and Timeline of Orono Land Trust (1986 – 2016): Thirty Years of Volunteer Efforts Conserving Land!

1986. The Orono Land Trust (OLT) was incorporated as a non-profit organization with the mission of preserving Orono's trail system for public use and integrating it into any plans for town development. The trail system was envisioned as public greenways connecting larger parcels of public land that would give walkers and skiers a feeling of "getting away from it all" and yet accessible within a ten-minute walk from most neighborhoods in Orono.

At this time a forty-four acre parcel of land just north of Forest Avenue was put up for sale. This parcel had been owned by the Hilton family of NJ, who were descendants of the Robinson family whose farmhouse is now owned by Charlie and Nancy Grant. Development of this property would threaten a valuable array of trail loops and make it impossible to travel by trails from the north end of town near Stillwater Avenue to Kelley Road, as people were accustomed to doing. This shocked those of us who had taken for granted the privilege of using private trails as if they were public.

After recovering from this revelation, OLT members went to work with the intent of buying "the Hilton property". In spring of 1986 OLT wrote by-laws and was officially incorporated in the State of Maine; at the same time, the original Board applied for its 501(c)(3) non-profit status. To raise enough money to buy the land, OLT submitted a proposal for a Land and Water Conservation (L & WC) Grant and solicited guarantors to serve as collateral for a mortgage. On December 29, 1986, just in time to accept the L&WC grant and start fund-raising in earnest, the OLT received its 501(c)(3) designation from the IRS, along with a \$45,000 mortgage secured by 20 guarantors.

To qualify for the L&WC Grant the town had to officially accept the grant money and agree to own the property. The Town had no money to buy this property, so OLT not only applied for the grant, but it also raised the money for the 20% match. The town accepted ownership, the grant money, and the 20% match (from the mortgage) contributed by OLT to finish the project. Paying off the mortgage took the next two years and required pie sales, soup sales, yard sales, and outright monetary donations from many people to enable the Orono Land Trust to buy this key property. The property is now an official park designated as the 44-acre Jeremiah Colburn Natural Area and it acts as a centerpiece for four of Orono's major residential areas.

1988. Our first fund drive raised more than \$45,000 and paid off the mortgage. On May 23, 1988, the IRS affirmed the preliminary non-profit 501(c)(3) status of the OLT Corporation.

1990. The 57-acre Marsh Island Preserve plus 3 parcels of river frontage near the Water District building were bought from Diamond Occidental with a \$60,000 grant from Bangor Hydro as part of mitigation for the Basin Mills Dam proposal. Later OLT purchased from a private owner 1 acre of additional Penobscot River shore frontage in the same vicinity adjacent to the Water District Building.

1995. OLT received a gift of an easement on 7.5 acres near the Diamond Occidental offices in Old Town on the eastern edge of Orono. The area was designated as the Brent Halsey, Jr. Outdoor Classroom and Demonstration Forest. The Outdoor Classroom was the brainchild of Brent Halsey, Jr. of Diamond Occidental Company. Brent and Ted Shina designed and developed the classroom to support the programs of Project Learning Tree. It was the first such classroom in the country. The land was donated by Brent's family in his memory following his untimely death after being transferred from Old Town to Pennsylvania.

Ownership was passed to James River, and then to Georgia Pacific, followed by Red Shield and now to Old Town Fuel and Fiber. In 1992 and 1993 David Thompson, and his son James Thompson with help from John Colanino, built the Classroom.

The Halsey family also donated a stewardship fund of \$5,000 for maintenance and to be used if the successors of Diamond Occidental discontinued its interest in the land and, as required in the easement, turned it over in fee to the OLT.

1995. Darrell Cooper donated two trail easements, one from Marsh Lane along the property line with Freeman Forest and one at the end of Colburn Drive (0.04 acre) for public access into Marsh Island Preserve.

1996. OLT received a 2.2-acre gift of property from Virginia and Ron Mallett of Old Town in memory of Virginia Cota's family. The Cota Trail off Forest Avenue was built.

1997. OLT began to be a steward of Sklar Park, High School Land, Colburn Natural Area, and Brownie's Park. The Sklar Park parcel (~50 acres) was donated in 1985 by David Sklar in memory of his father, Ben Sklar and was designated by the town of Orono to be held as a wilderness park. This property is about a half mile south of the High School Land and the two are connected by trails over private land. Both Sklar Park and the school property extend from population centers of the town westward to I-95 between Forest Avenue and Kelley Road. The Town parks are the responsibility of the Orono Parks and Recreation Department, so the OLT works in cooperation with the Parks and Recreation Director.

1998. OLT began working with the Town of Orono and the Maine Department of Transportation (MDOT) on acquiring rights to 38 acres of upland, wetland, and islands near Gould's Landing on Pushaw Lake. The MDOT acquired the land to be used for wetland mitigation and agreed to let the OLT use it for public trails while DOT held it. Working with MDOT, a land trade was arranged with Glenn Young, an adjacent landowner, and OLT thus acquired a right-of-way easement from Gould's Landing Park to the MDOT land. When MDOT finally uses all the acreage, piece by piece for mitigation, OLT will become the owner of this land.

2000. The College Heights neighborhood secured a trail easement from the Town of Orono on a trail connection from Chapel Road and University Heights to the UM campus. They then gave the 0.3-acre easement to OLT.

2001. OLT received a trail easement (0.1 acre) gift from the Town of Orono on Forest Avenue property now owned by Bryan and Deta Pearce. Also, OLT worked with Dirigo Pines planners to ensure trail construction and connections to the town network of trails in their new development, and with the encouragement of George Markowsky worked to build new trails on Ayers Island that he owned. His development did not materialize, however, because of MDOT problems on bridge reconstruction.

2001. OLT received a gift of a conservation easement on 48 acres of mature forest from Pat and Jim Hinds on their property off outer Forest Avenue.

2001. OLT received a gift of the Morris cabin camp and 2 acres of property on the Stillwater River in Old Town. The land was accepted as non-conservation land and was later sold to support other OLT projects.

2001. OLT signed a Purchase and Sale agreement with Robert Taylor for 88 acres on Taylor Road, including part of the Veazie railroad bed (cause for a second big fundraiser). The property is now known as Newman Hill Preserve and has trails with views of Pushaw Lake and Caribou Bog.

2001. OLT worked with Orono Town Trails Committee to prepare a trail inventory and master plan for trail maintenance and development.

2001. OLT applied, as a co-sponsor, for several grants to obtain funding for the construction of the Orono Bog Boardwalk (OBB). OLT continues to have an OLT member on the OBB Management Committee.

2001. From this year forward OLT has collaborated with Bangor Land Trust (BLT) on a broad-scale project called the Caribou Bog-Penjajawoc Lands Project (Corridor Project), an 18,000 focus area to protect wildlife and recreation corridor from Bangor to Hudson, Maine. Many of the parcels on our property list are part of this large project. OLT continues to participate and an OLT member is the Treasurer and OLT administers the financial aspects for the effort.

2002. Glenn and Nancy Rampe donated to OLT the Rampe Forest conservation easement of 38 acres adjacent to the high school land.

2005. OLT established a Cooperative Agreement with OLT members who lived in Veazie to form a Chapter of the OLT called The Veazie Land Association, which works to protect and increase the trail system in that town.

2005. OLT became a swing buyer for the 5-acre "Landmark" parcel, buying it and then selling it to the Maine Department of Inland Fisheries and Wildlife (MDIF&W) using funds from a Land for Maine's Future Program (LMF) grant obtained by the Corridor Project. At the same time MDIF&W also bought the adjacent 909-acre "Hinds-Keleti" parcel using the same LMF grant.

2005. OLT purchased the 31-acre Hsu property that would eventually connect the railroad bed with the Hinds-Keleti CE (see below, 2006).

2005: The Orono Land Trust entered into an agreement with Orchard Trail Housing, LLC. to obtain a trail easement that connects the Webster Park side of Orono with the trail system on Marsh Island Preserve.

2006. Mrs. Manter, in the Town of Veazie, granted a conservation easement on 8 acres (including a trail easement) across part of her property to enhance trail connections.

2006. OLT purchased two small parcels (Pushaw Inlet, 3.42 acres) on Pushaw Stream Inlet located nearly to Route #43 and Pushaw View (0.32 acres) on the northwest shore of Pushaw Lake. Both had reverted to the town of Hudson through tax delinquency.

2006. The Pearce Conservation Easement was obtained from Brian and Deta Pearce. The 3.4-acre parcel located just off Forest Avenue to the south contains an important vernal pool for amphibians, which is known as the Frog Pond. At this time an essential 20' by 190' trail easement was obtained from the Pearce family to connect trail easements from the Town of Orono to the Haynes trail easement thereby completing the trail from Forest Avenue to the Rampe conservation easement.

2006. OLT receives from Jim Hinds and Steven Keleti a major conservation easement donation of a 123-acre parcel that abuts MDIF&W land and is near to the Newman Hill Preserve.

2006. OLT accomplishes a long-time goal by working with Orono Parks and Recreation director Norm Poirier to have the Town Council designate the town property known as Brownie's Park as an official park.

2007. OLT receives a second donated conservation easement (37-acres, Hinds CE 2007) from Pat and Jim Hinds. The property abuts Hinds CE 2001 and Newman Hill Preserve and contains a significant MDIF&W wetland.

2007. Jean and Frank Woodard offered to donate their 1.35-acre parcel (lot#60, Map 19-04) to the OLT. It was decided that it was more appropriate for them to donate to the Town of Orono to add to the adjacent Brownie's Park, which they did.

2008. Ron and Lee Davis donated a 37.2-acre conservation easement on their land, which is to be maintained in a 'forever wild' state except for mowing of a field to foster the rare Orono sedge. A nature trail has been developed on the property and a kiosk erected.

2009. OLT was successful in obtaining grants from the North American Wetlands Conservation Act and the Land for Maine's Future program totaling \$1,050,000 to acquire a 953-acre woodland parcel abutting Perch Pond in Old Town. OLT transferred the land to the University of Maine with a conservation easement held by the Forest Society of Maine. The land, known as the Perch Pond Woodlot, is a favorite of hikers, bikers, skiers, and hunters.

2010. The 55-acre Thibodeau parcel, a narrow lot that has frontage on Pushaw Lake, a stream from Caribou Bog, and a snowmobile trail, was purchased with funds from the U.S. Fish and Wildlife Service (FWS).

2010. In June OLT applied for and was accepted into the Maine Land Trust Excellence Program, which will provide up to \$18,000 for the Trust to work toward and achieve accreditation from the Land Trust Alliance. The *ad hoc* Accreditation Committee completed the first step, that of “Assessing Your Organization”, and also has completed a review of the status of use of LTA Standards and Practices.

2010. Following nearly 13 years of hard work and negotiations a complicated land purchase/swap/gift arrangement was completed with key participants being Martin (Mickey) Schneider, Campus Crest developer, LMF, Town of Orono, and legions of lawyers to obtain the 20.7-acre Piney Knoll parcel (with private and LMF funds) adjacent to OLT’s Marsh Island Preserve. Our lawyer, Cynthia Mehnert, was especially effective and generous with her time. As part of the project, a 9-acre piece of the OLT’s Marsh Island Preserve was exchanged with the developer for a key 5.4-acre parcel and the promise of a 50% bargain sale for the 20.7-acre Piney Knoll parcel, with the Town of Orono holding a conservation easement on 6 acres of the 9-acre parcel. Hubbard Farms purchased 1.6 acres from the Trask Family then donated property to the OLT. Also, OLT obtained a Trail Easement from Campus Crest along part of the development so that our existing trail #11 was appropriately connected with other trails of the Marsh Island Preserve.

2010. University of Maine donated a conservation easement on the 354-acre Hyland Tract (Orono Bog Tract), which contains 80% of the Orono Bog Boardwalk. This donation was part of a much larger effort by the Corridor Project that involved conservation of 2,738 acres of land using funding from LMF and FWS.

2011. In late 2010 OLT was contacted by members of the Wickett family regarding a 57.1-acre parcel of forested land known as the Camp Wickett Area in Old Town near Perch Pond. The parcel was held by a non-profit family trust and the family no longer was interested in looking after the land as all but one of the original trustees had died. After consideration by the Penjajawoc Marsh – Caribou Bog Corridor Committee it was concluded that it would be a good asset for the Corridor Project and would be acquired by OLT. The property was transferred to the OLT in July 2011.

2011. As part of the negotiations with Campus Crest and others to connect trails on the Marsh Island Preserve a 1.6-acre parcel adjacent to the Piney Knoll parcel was obtained by the Emerald Group, LLC from the Douglas Trask Family and gifted to the OLT. To satisfy the Emerald Group, LLC that neither the Trask parcel nor the “Bubble” (i.e., a 5.4-acre gift parcel from Mickey Schneider from whom OLT bought Piney Knoll) would not be developed, negative easements were ascribed to these two properties. Furthermore, at this time, a Declaration of Trust was placed on the original Marsh Island Preserve proclaiming it would not be sold for development and as a second layer of protection.

2011. By the end of 2011 OLT had existed for 25 years while conserving land for use by the public. This achievement was acknowledged and celebrated at the 26th Annual Meeting at which all of its seven Presidents attended.

2011. The OLT Board of Directors amended the Articles of Incorporation, as reported in the spring Newsletter (Vol. 96), to clarify issues in six of the Articles.

2012. Because of recent acquisitions on Marsh Island, which resulted in a contiguous parcel, the Board consolidated its holdings (Marsh Island Preserve, Piney Knoll, “Bubble”, and Trask parcel) on Marsh Island under the name **Piney Knoll Conservation Area (PKCA)**. Also, to update the Pearce CE, a “Current Condition Report” was prepared and the CE name changed to “**Frog Pond CE**”, which highlights relevance of the important vernal pool on this property. Through 2011 and by March 2012 OLT members will have submitted three Quarterly Reports for the Excellence Program that is preparing OLT to be able to apply for national Accreditation by the Land Trust Alliance.

2012. In November, with sadness, members of the OLT grieved the loss of its founding President, Sally C. Jacobs, who had served in that capacity for thirteen years. The winter Newsletter (Vol. 99) was dedicated to Sally in her honor.

2013. In early 2013 OLT received a MNRCP grant to acquire a 319-acre parcel from Christopher Dorion, a longtime and stalwart supporter of the Trust. This parcel is adjacent to OLT's Newman Hill Preserve, and its acquisition fills another gap in the Wildlife / Recreation Corridor being conserved by the joint efforts of the OLT and the BLT (Bangor Land Trust).

2013. To comply with Tree Growth status of the Piney Knoll Conservation Area, a select harvest of mature trees was scheduled to start in December and to be completed in March 2014.

2014. Several adjacent OLT properties (i.e., Newman Hill Preserve, two Hinds CE's, the Dorion parcel, the Caribou Bog Wildlife Management Area of IF&W, and properties of the Town of Orono) were designated the Caribou Bog Conservation Area (CBCA). This umbrella name will make it easier for the public to find and use the area.

2014. Five Articles of the OLT Bylaws were amended to comply with the Land Trust Alliance requirements as part of the Trust's preparation for seeking Accreditation.

2014. In July OLT submitted a Pre-application for Accreditation and later in October submitted the full Application to the Land Trust Accreditation Commission.

2014. Reconstruction of the Orono Bog Boardwalk began on the ice with replacement of the rotting trellis that supported the boardwalk across the lagg, the bog drainage area. Work continued into June to install the new long-lasting composite sections and aluminum material.

2014. In October more than 50 people gathered at Brownie's Park in Orono to observe the granite sculpture (the work of Ray Carbone of Steuben) to honor Sally's state-wide contributions and placed there by a coalition of Mainers from throughout the state.

2014. The Penobscot Valley Ski Club joined OLT in maintaining and grooming the high school and CBCA trails in winter.

2015. OLT initiated a business sponsorship program and attracted support from seven local businesses.

2015. By the end of the year half (252) of the decaying Orono Bog Boardwalk wooden sections had been replaced with long-lasting materials. OLT is part of the Management Committee for the boardwalk.

2015. After many years of updating its Standards and Practices and assembling all files and legal documents to comply with requirements of the Land Trust Alliance (LTA), Orono Land Trust achieved National Certification from the Land Trust Accreditation Commission in August 2015.

2015. OLT received grants from LMF and MNRCP for acquisition of three parcels in Old Town adjacent to the CBCA; negotiations are continuing.

2016. OLT wished itself a Happy 30th Birthday with more celebrations planned for its Annual Meeting in April 2016.

2016. In March the Black Bear Brewery issued a beer "Conservation IPA" in honor of OLT's 30th anniversary.

2016. In March OLT accepted from Husson University 307 acres of land adjacent to Pushaw Lake and Stream as part of their wetland mitigation requirements. The land has a hiking trail, contains part of Caribou Bog, includes ½ mile of stream frontage, and includes a vernal pool.

Over the years the OLT has matured as an organization, paralleling the growth of the national land conservation movement. Conservation of important natural communities, habitats, and species, comprehensive stewardship of fee

and easement properties, public education, and regional conservation planning all have been added to the initial interest in trails and connectivity.

Before the formation of the OLT, many of the trails traversed privately owned land and were informally maintained by constant use and by intermittent spurts of pruning and blazing by users. The only trails on public land were those used by the cross-country track team on about fifty acres of Orono school property and in the UM forest. As of 2016, OLT owns 936 acres, holds conservation easements on ~660 acres, and provides stewardship and some monitoring on an additional 790 acres. Trail easements for connectivity of OLT parcels are on an additional 2.8 acres. In total over 30 years, OLT has raised more than 3.5 million dollars to conserve land in the Orono - Old Town area!

Orono now has an extensive system of trails, some trails have existed for at least one hundred years: strings of trails, knots of trails, trails on town and school property, trails in a wilderness setting, connector trails (with permission) on private lands, or throughout the University of Maine forest, and trails on land owned by the Town of Orono and the OLT. As of 2016 Town of Orono has approximately 60 miles of trails on about 2,000 acres of public and private land open to the public, with connecting trails across private land provided by the good will of the owners, but often codified with trail easements (see Property list). Orono Land Trust signs have been placed at all trailheads, and some have kiosks. The OLT conducts workdays twice a year to maintain and improve the trails. OLT monitors a vernal pool, the Stillwater River Trail, and the Caribou Bog Ski Trail. Trails are now available on 3 Veazie properties. Trails on the Wickett and Husson parcels are planned and a parking space at the Pushaw View parcel near Pushaw Lake is being pursued. OLT publishes a newsletter three times a year to inform membership on the status of projects and activities, which include picnics, workshops, lectures, canoe trips, geocaching, and ski outings in addition to biannual workdays. As we enter 2016 we look back at 30 years of effort and success of the Orono Land Trust, all accomplished by dedicated, local volunteers.

Revised, March 2016 / JRLongcore

TOWN OF VEAZIE - FORESTER RETAINER CONTRACT

Agreement made this 1st day of January 2017, between The Town of Veazie, of 1084 Main St., Veazie, Maine 04401, herein called the CLIENT, and Golden Forestry Services, Inc., PO Box 111, Orono, ME 04473, herein called the FORESTER.

The Forester will provide forest management services at the request of the Client at the properties known as the McPhetres Forest, Davis Forest, and Buck Hill Conservation Area, located in Veazie, Maine, and any other properties for which the Client wishes to have forest management services, provided that such properties are also located in Veazie, Maine.

FEE: \$2000.00, which will entitle the Client to up to fifty (50) hours of service (\$40/hour), from the period of 01 January 2017 through 01 January 2018. Fee is payable within 21 days of Invoice to be submitted at the time of contract signing.

A log of cumulative time spent providing services will be provided to the Client upon request at any time. Time beyond 50 hours will be billed at Forester's standard rate of \$50 per hour or according to an additional retainer contract, payable within 21 days of Invoice.

Veazie Town Forester duties will include:

1. Collaboration with Veazie Town Manager & Conservation Commission for land management
2. Communication with Veazie Lands Committee - Orono Land Trust leadership
3. Trail creation, improvement, moving chips or material, filling in holes and grading
4. Trail map creation and maintenance
5. Habitat management, including bush-hogging of fields
6. Invasive management, including bush-hogging of invasives
7. Clearing blowdowns from trails after storms
8. Removal of known hazards
9. Periodic trail mowing
10. Tree City USA, American Tree Farm, Arbor Day & Project Canopy administration & reporting

Veazie Town Forester duties, upon written request from Town Manager, will include:

1. Assisting group tours (scouts, Audubon, Chestnut Foundation, land trusts, etc.)
2. Gate/kiosk/bridge management
3. Forest User signage periodic assessment, maintenance & improvement
4. Painting trail blazes
5. Lopping along trails & pruning fruit and flowering trees
6. Trash removal, including large items
7. Update or amend Forest Management Plan for new property acquisitions
8. Berry and fruit tree weeding/mulching/mowing/fence management
9. Boundary line management
10. Bridge or hazard inspection and maintenance
11. Contractor administration (loggers, heavy equipment, licensed herbicide applicators, etc.)
12. Assistance with grants, permits or other natural resource related projects within Veazie
13. Assisting Code enforcement, Assessing, Economic Development, Fire Dept. & Police Dept. with natural resource or Town Forest related projects.
14. Periodic monitoring or inventory of town-wide street hazard trees
15. Reporting Town Forest activities to the public (newspaper)
16. Scheduling & administration of Town Forest operations, including volunteers
17. Tree Growth Tax Law compliance review, per Town Assessor request
18. Timber Harvest/Shoreland Zone vegetation inspections, per CEO request
19. Review of forestry-related ordinances, per Planning Board request
20. Responding to diverse inquiries from the general public, regarding the Town Forests
21. Other forestry or tree-related activities, as requested by the Town

PROFESSIONAL ASSISTANCE

Any services performed as part of Maine Forest Service Project Canopy cost-sharing projects, United States Dept. of Ag. Natural Resources Conservation Service cost-sharing projects, or other grant/cost-sharing projects, will be invoiced separately, at the usual rate of \$50 per hour, and will not be included in this retainer. Grant development or application time spent may be deducted from this retainer, if acceptable to the specifications of that particular grant. Future amendments to Town Forest Management Plans will be billed separately or subtracted from retainer.

TERMS AND CONDITIONS

- A) In no case may the Client expect services that are beyond the scope of the Forester's license, as defined by the laws of the State of Maine.
- B) The Client warrants that he/she has the full legal right to manage and sell any sawtimber, fuelwood, and/or pulpwood to be marked, and that there are no other claims to said wood.
- C) The Client agrees to provide the Forester with accurate information regarding the location of the boundaries of the property, and if any boundary is in dispute, to so indicate to the Forester. The Client agrees to indemnify and to hold harmless the Forester from any claim to damages to trees and/or property as a result of the Client's inaccurate representation of boundaries.
- D) The Client agrees to permit access to the property by the Forester at all reasonable times, including with an ATV, snowmobile or tractor for management activities.
- E) The Client shall sign all contract(s) for contractor services and the sale of wood products and assumes full responsibility for his/her performance under said signed contract(s).
- F) The Forester shall not be liable for nonpayment or nonperformance by a buyer who has entered into a stumpage contract with the Client, but shall make every reasonable effort to assure compliance.
- G) The Client agrees to indemnify and hold harmless the Forester from liability for personal injury, property damage, or third party claims, including costs and reasonable attorney's fees, arising out of this agreement, and/or of any contract unless said injury and/or damage is caused by the willful and reckless act(s) of the Forester.
- H) This agreement shall be binding on all parties hereto, and shall expire on 01 January 2018.

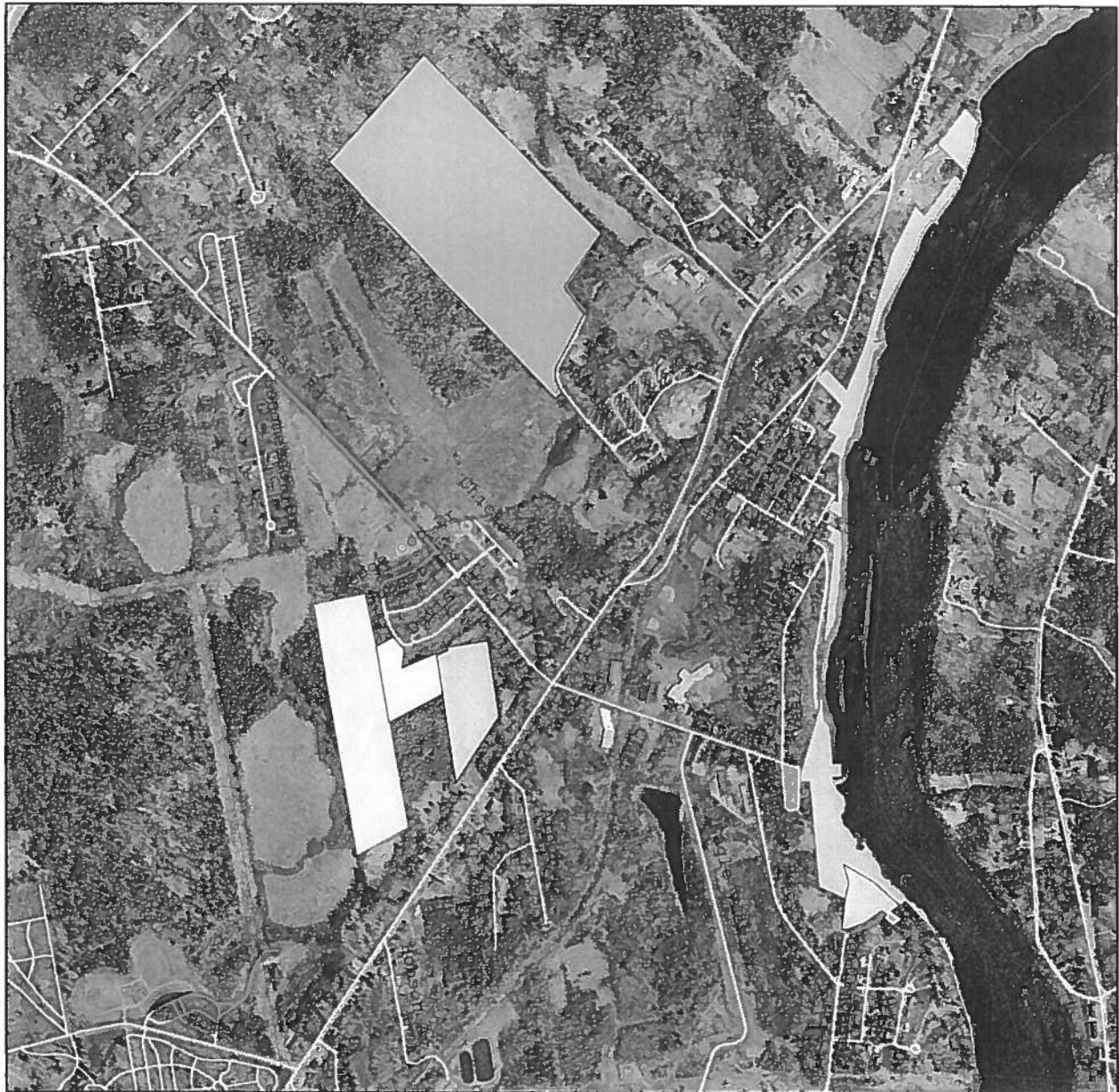
Forester _____
President, Golden Forestry Services, Inc.

Dated _____







Client _____
Town Manager, Town of Veazie

Dated _____

Town of Veazie, Maine - 2016 Conservation Lands



Legend

-  McPhetres Forest
-  Riverview Park/SalmonClub
-  Buck Hill Conservation Area
-  Manter Conservation Easment
-  Davis Forest
-  RiversidePark

0 2,640 5,280 Feet

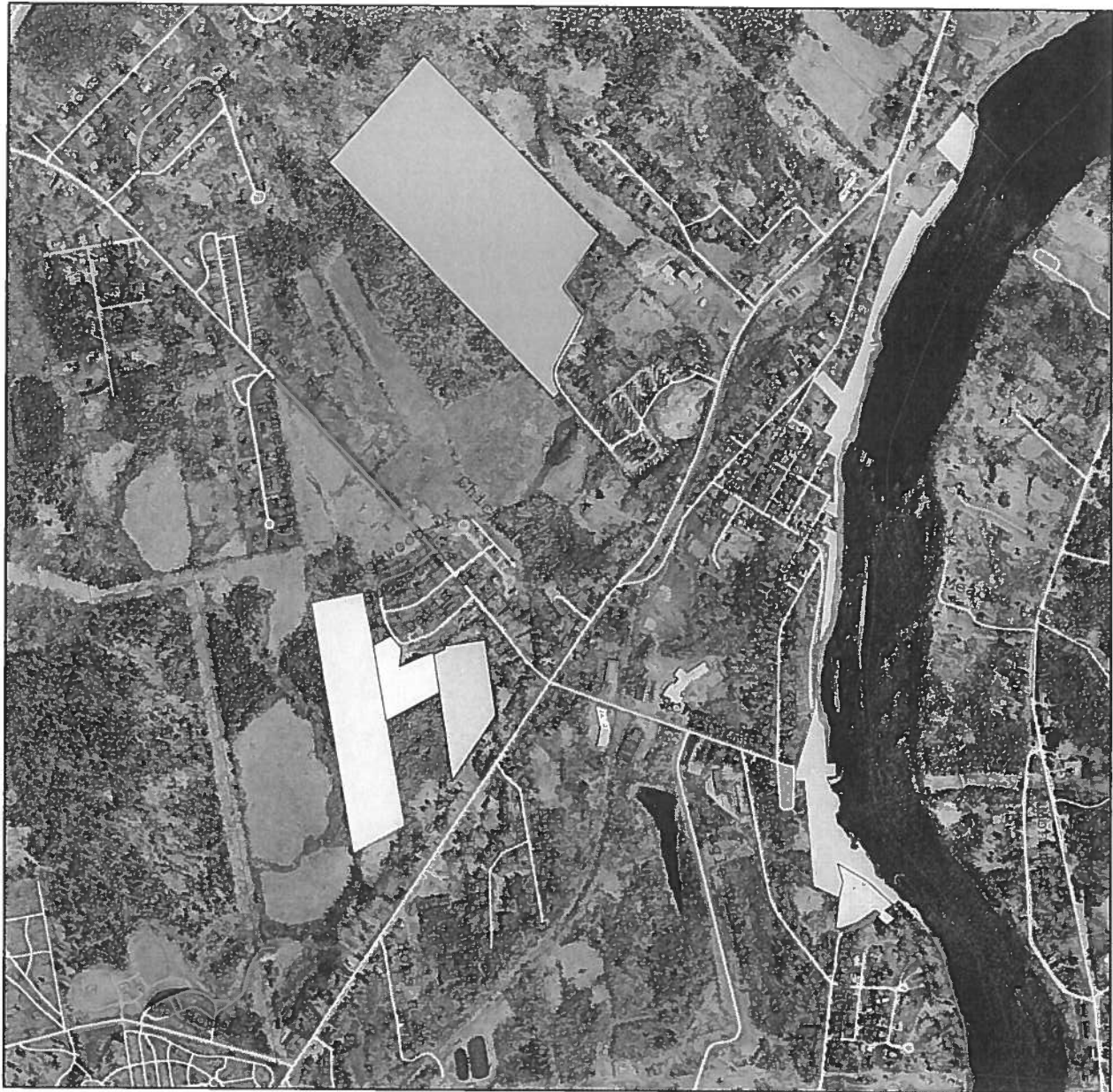


www.goldenforestry.com







Forester: David Wardrop, LPF #3298
 Golden Forestry Services, Inc.
 24 Jackson Dr. Veazie, ME 04401
 207-356-8747
 Data from ME OGIS & GPS
 Created in ArcGIS, 08/07/16

* Not a legal survey *

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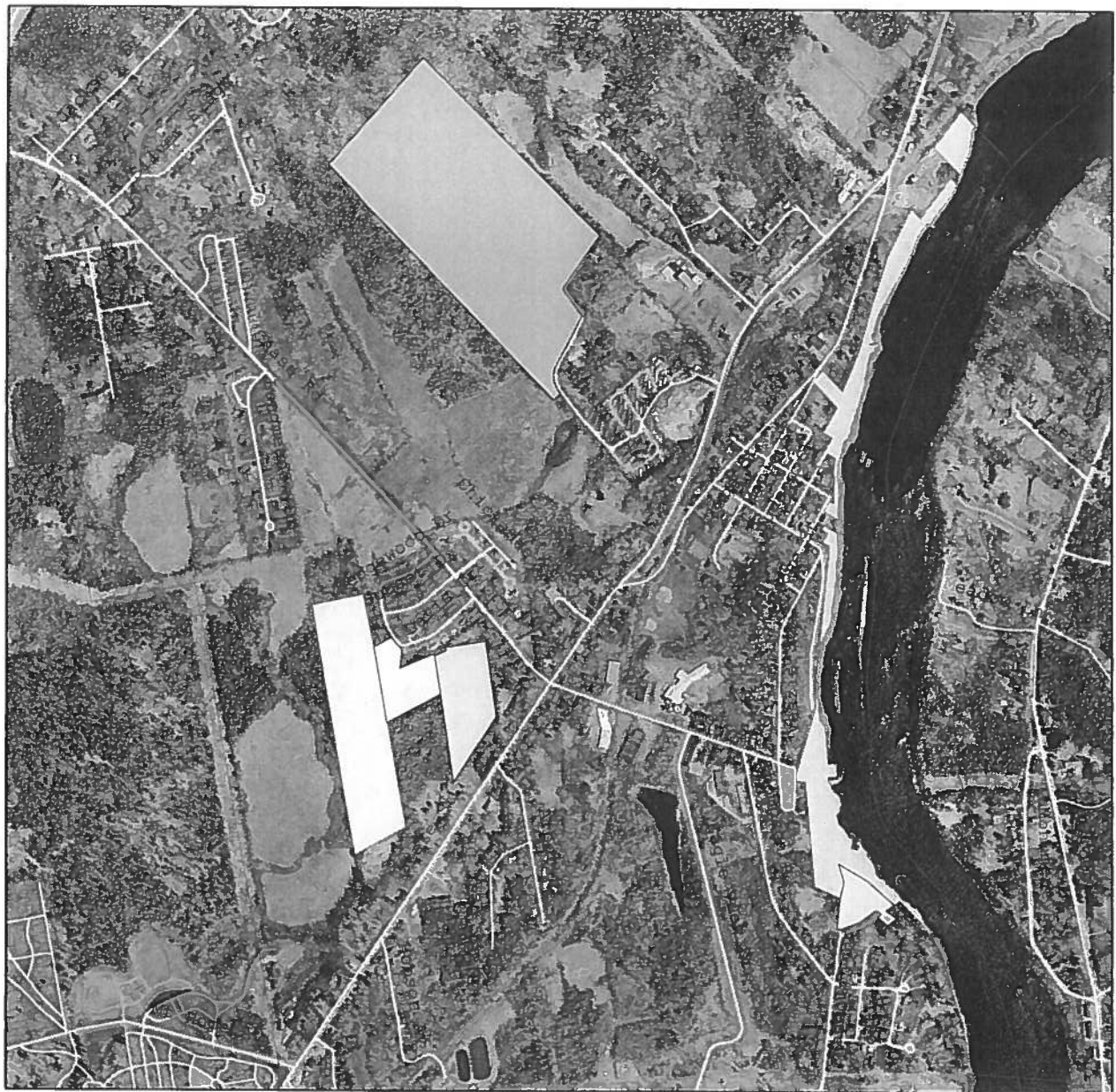


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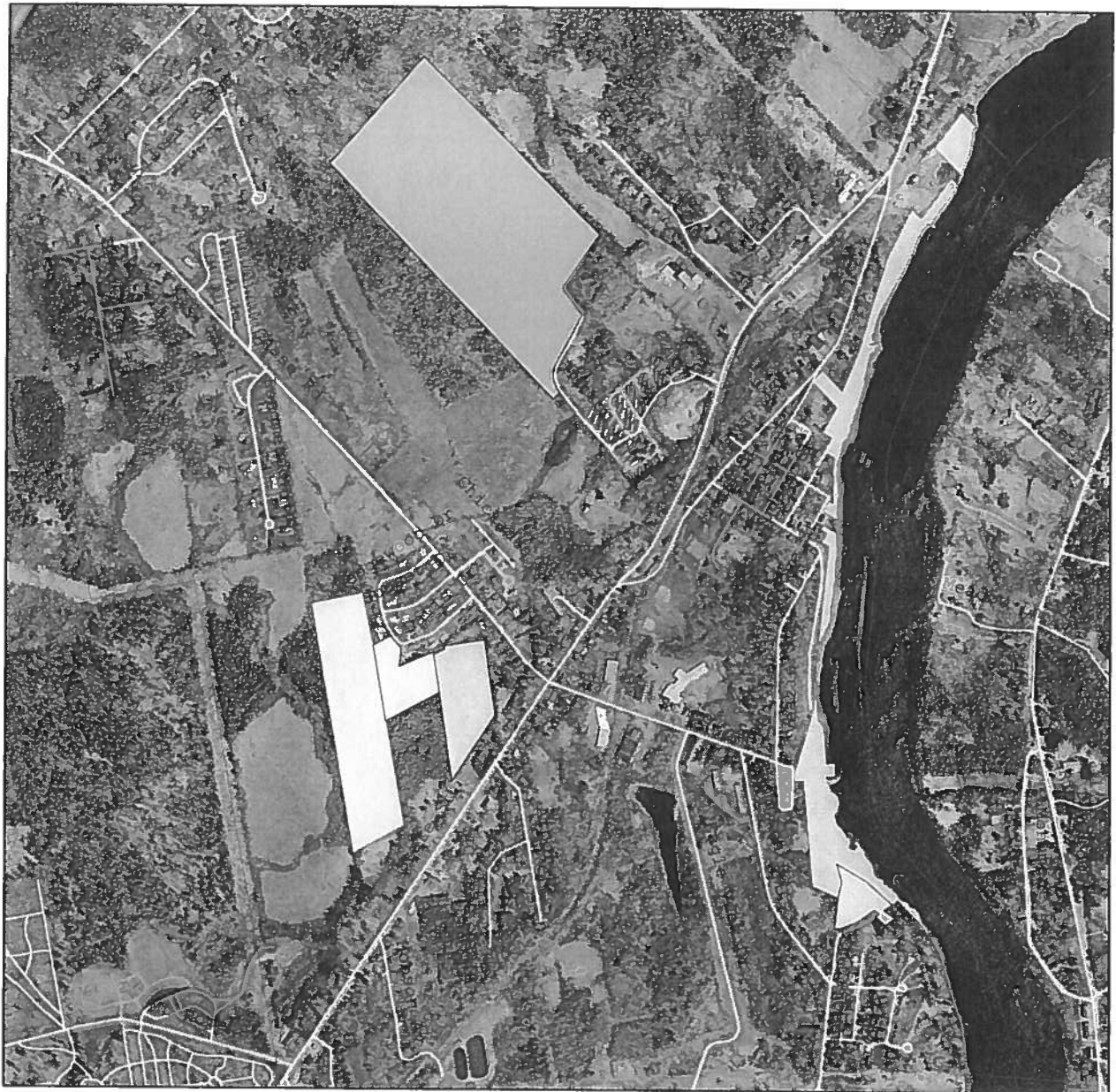


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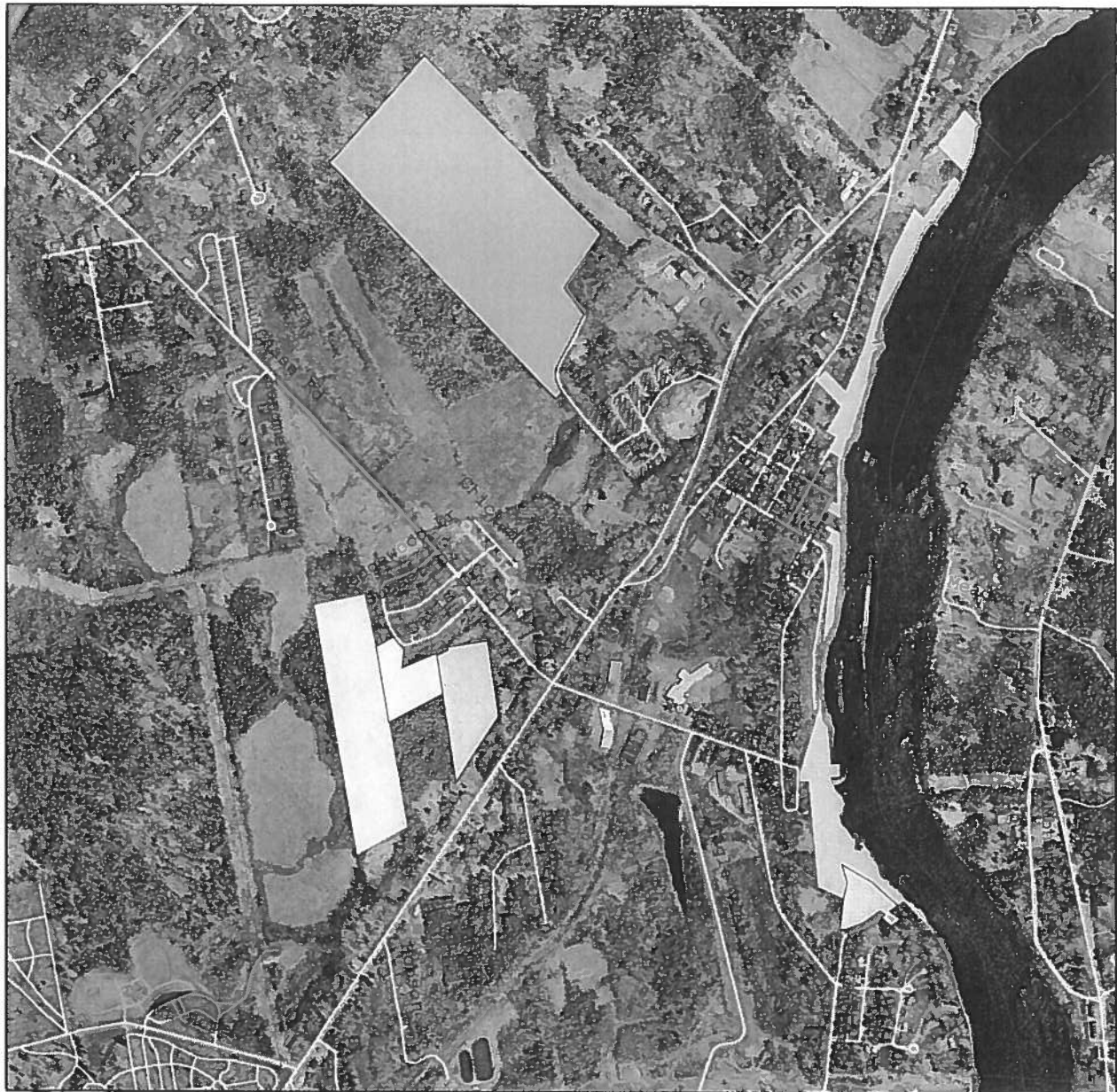


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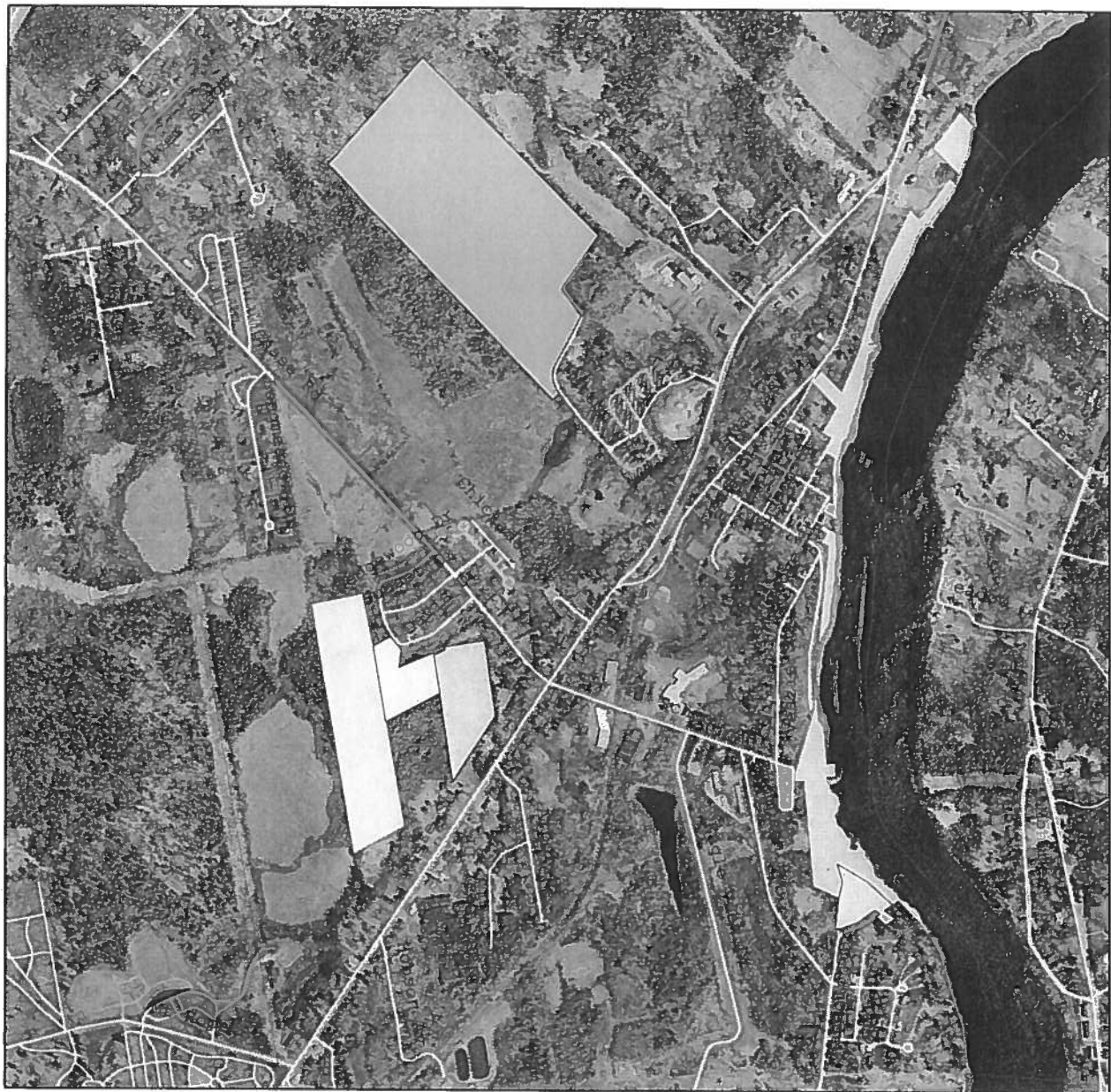


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


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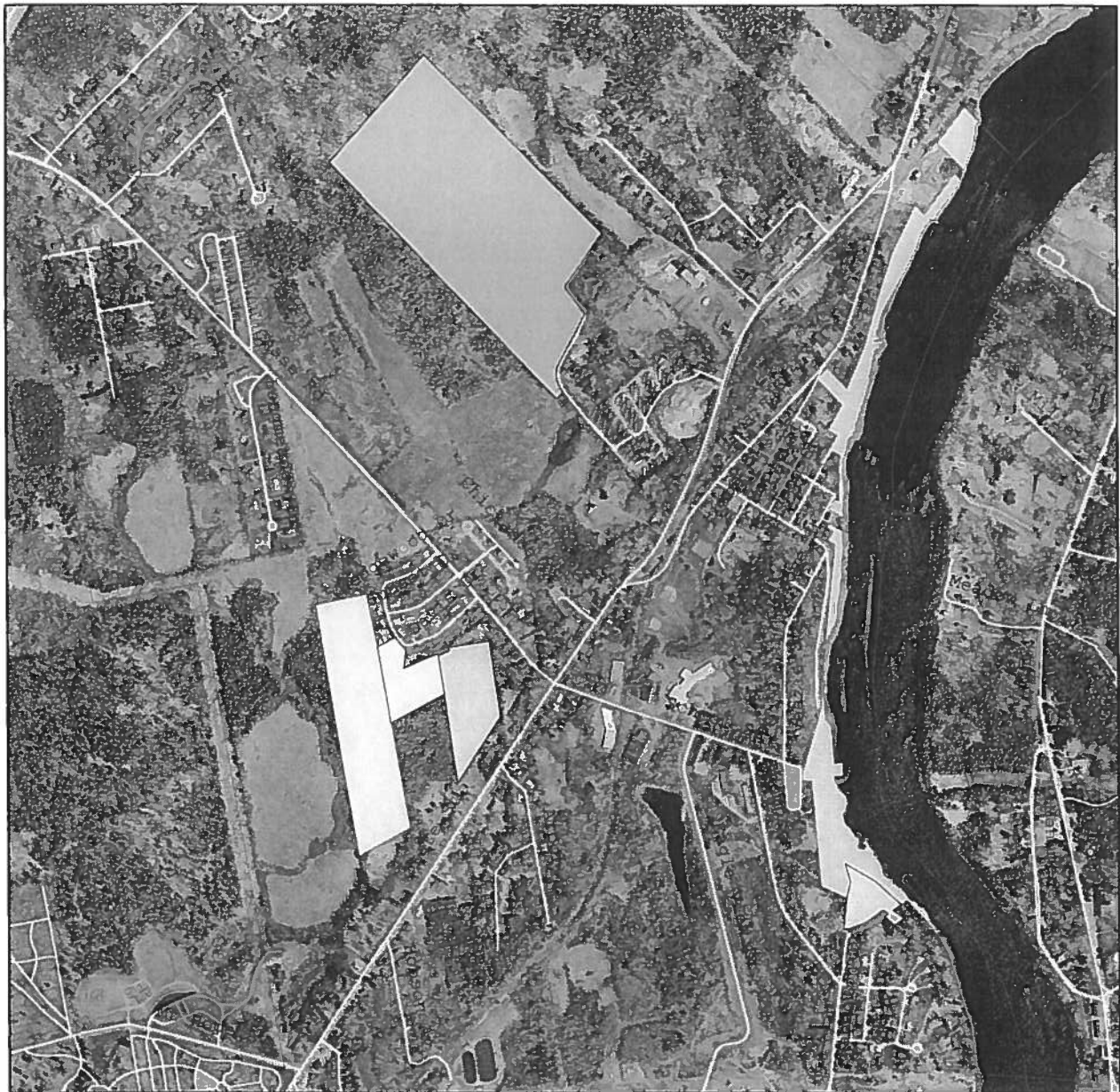


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

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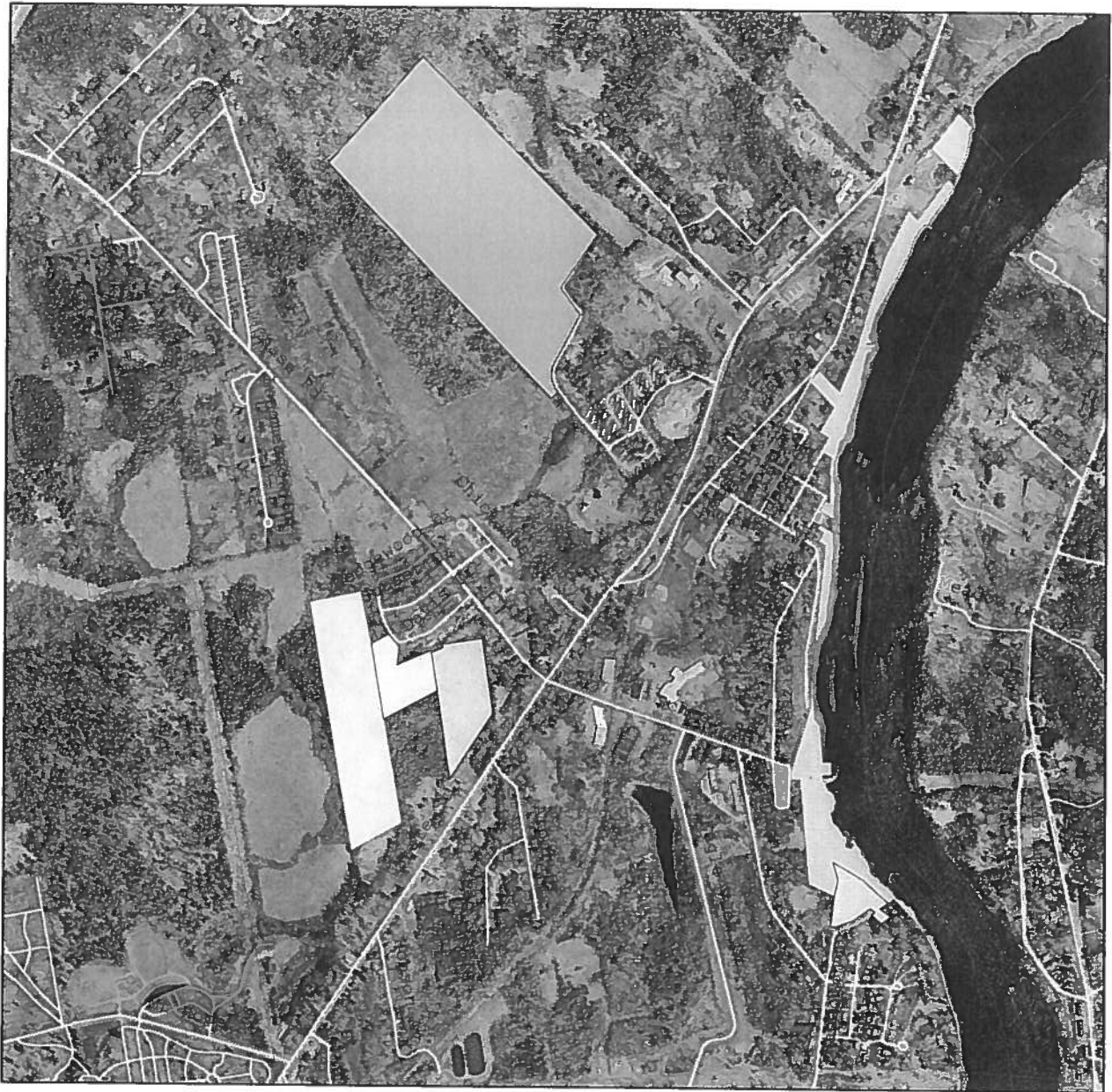


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
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Land Management Items For Town of Veazie Consideration, 12/2016, by David Wardrop, Town Forester

This list was created to stimulate discussion between Conservation Commission, Town Council & Town Manager, and should be updated and amended annually.

It's purpose is to examine management considerations on the Town's public open-space, where to commit resources and who will be responsible.

All Costs are estimates, and are influenced by efficiencies, piggy-backing, volunteer contributions, grants and other opportunities.

F = Forester, TM = Town Manager, VCC = Veazie Conservation Commission, CEO = code enforcement

Priority = High, Medium or Low

* Costs & Hours are average annual, or one time for capital items such as kiosk, trees, bridges, signs, etc. (usually grant related)

I recommend utilizing volunteers where possible, but assigning a responsible party to ensure tasks are completed fully and to acceptable standards.

Many items are not within our current budget, but attainable through grants. Others depend on evolving landowner objectives and available resources.

Traditionally, items not taken care of by VCC or volunteers have defaulted to the Town Forester or Town Manager.

Rather than get lost in the numbers, I recommend assigning attainable tasks, with resources, while keeping future goals in mind for opportunities.

Property	Project	Priority	Who	Hours	Cost	Notes
BHCA	bush-hogging of fields	H	F	8	\$400	every 2 years
BHCA	bush-hogging of invasives	M	F	12	\$600	annually
BHCA	clearing blowdowns after storms	H	F	4	\$200	changes annually
BHCA	map management	H	F	2	\$100	
BHCA	stream crossing repairs with equipment	H	F	4	\$200	changes annually
BHCA	trail improvement with tractor	M	F	8	\$400	filling holes in trails/moving material
BHCA	Trail mowing with tractor	H	F	12	\$600	4 times per year on walking trails
BHCA	assisting groups/tours/contributions	M	TM	10	\$500	boyscouts, girlscouts, Audubon, OLT, chestnut foundation
BHCA	Increase parking/fire turnaround	M	TM	6	\$2,000	Heavy equipment/gravel needed
BHCA	Parking/access mgt	L	TM	2	\$100	Mutton Lane access/parking
BHCA	pruning of planted trees/shrubs	M	TM	4	\$200	
BHCA	annual trail lopping	H	VCC	8	\$0	usually on trail day
BHCA	Gate/Kiosk maintenance	H	VCC	2	\$100	
BHCA	paint trail blazes	M	VCC	2	\$5	every 2 years
BHCA	Spraying of invasives	M	VCC	10	\$1,500	licensed herbicide applicator needed
BHCA	weed/mulch/mow/fence for blueberries	H	VCC	4	\$20	3-4 visits per summer
Davis	Create new trails	H	F	16	\$800	will improve management access to all 3 lots
Davis	mow trail	H	F	4	\$150	combined with BHCA mowing/hogging
Davis	new management plan	M	F	20	\$800	grant worthy through Project Canopy
Davis	parking	H	TM	8	\$800	tractor/gravel = 5+ spots. Staging area & public parking
Davis	annual trail lopping	H	VCC	4	\$0	usually on trail day (2 hours, 2 times per year)
Davis	Kiosk	L	VCC	10	\$1,200	new kiosk, if desired. Grant opportunity
Davis	trash cleanup day	H	VCC	8	\$100	need a large trash removal day, similar to Manters
Davis	invasive control	M	VCC	2	\$50	periodic herbicide use may be needed

Manter	communicate with OLT leaders	H	VCC/F	4	\$0 potential piggy-back opportunities & other collaboration
McPhetres	clearing blowdowns after storms	H	F	4	\$200 changes annually based on weather conditions
McPhetres	hazard tree removal	H	F	5	\$250 annual removals
McPhetres	Improve trails with chips	M	F	10	\$500 unlimited work needed with volunteers
McPhetres	map management	H	F	2	\$100
McPhetres	mulch/weed/prune entrance trees	M	TM	4	\$250 50 for mulch, Garden Club assistance?
McPhetres	Public tours/education	M	TM	10	\$500 various groups, historically
McPhetres	annual trail lopping	H	VCC	8	\$0 usually on land trust trail day, twice per year
McPhetres	boundary line maintenance	M	VCC	4	\$0 should walk perimeter/inspect annually
McPhetres	bridge inspection & maintenance	H	VCC	5	\$100 occasional replacement cost averaged
McPhetres	invasive control	M	VCC	4	\$100 periodic herbicide use may be needed
McPhetres	kiosk/sign maintenance	H	VCC	2	\$100
McPhetres	paint trail blazes	M	VCC	2	\$5 usually every 2 years
McPhetres	poison ivy control	H	VCC	4	\$400 need herbicide applicator license
River	Annual inspection	H	CEO	4	\$0 near beginning of Veazie Street, for safer river exit
River	hazard tree removal	H	F	8	\$400 Weekly inspection and removal
River	vista management/pruning	L	F	40	\$1,200
River	10+ shade trees near road/trail	M	F/VCC	10	\$5,000 through grant or Charleston, may be free. Temp. umbrellas for public events?
River	add stairs to river for multi access points	L	TM	50	\$10,000 Grant. Recommend largest maples available. Sun exposure is a problem for visitors
River	addition of slabs by river	L	TM	30	\$8,000 Grant. Granite stones/steps in 3 areas, toward river
River	additional boat launch	L	TM	TBD	Similar to Brownie Park, Orono, boat launch
River	bathroom	L	TM	TBD	annual inspection/documentation
River	ditch/runoff maintenance	H	TM	12	\$50 Should walk perimeter/inspect annually
River	gate	M	TM	10	\$1,000 Annual inspection/paint
River	Loop Trail discussion with Sewer District	M	TM	2	\$0 an hour per week
River	remove industrial fence/add boulders	M	TM	10	\$3,000 May need new fencing/security monitor near pump station
River	Sign- "Carry In/Carry Out"	H	TM	1	\$100 Remove lower half of fence & strategically add boulders
River	Sign for fishing	M	TM	4	\$100 Alternative is trash can with daily removal
River	Sign for swimming	M	TM	4	\$100 Consumption Warning signs
River	Sign-"Do Not feed the wildlife"	H	TM	2	\$100 an hour per month inspection/graffiti cleaning
River	Sign-"handicap parking only past gate"	H	TM	1	\$100
River	Sign-"No parking from here to gate"	H	TM	1	\$100
River	Sign-"No Smoking"	H	TM	2	\$100
River	Sign-"Please park on this side of road"	H	TM	1	\$200
River	Sign-"Please stay on trails"	H	TM	1	\$100
River	water fountain or faucet for public drinking	M	TM	2	TBD Consider partnership with Veazie Vet
River	welcome Sign	H	TM	10	\$500 VCC or garden club

River	10 picnic tables	M	VCC	10	\$2,000	
River	boat launch maintenance	H	VCC	12	\$50	In my opinion, cost prohibitive and will invite problems
River	boundary line maint.	M	VCC	8	\$0	Spring assessment/raking, may need more permanent material
River	drain holes/paint for turbine	H	VCC	2	\$5	rake, shovel, wheelbarrow, seed hay as needed.
River	gazebo or shade structure	M	VCC	40	\$4,000	gate was donated, just needs installation
River	gravel raking/ road & trails	H	VCC	12	\$0	through grant or possibly G. Ondo
River	hazard mitigation (rebar, metal, glass)	H	VCC	52	\$0	rake or hire out work
River	invasive control (purple loosestrife)	H	VCC	3	\$10	Identify/Remove current hazard trees
River	kiosk	H	VCC	12	\$100	August/September control (remove from site in trash bags)
River	litter pickup/graffiti mgt.	H	VCC	56	\$0	an hour per month from VCC
River	sign maintenance	H	VCC	12	\$100	signs - "Industrial History. Swim at your own risk"
River	waste bags/pet policy signs	H	VCC	2	\$100	Enhance scenic vistas from Veazie Street. Grant project
River	weeding/mulch/veg. management	H	VCC	12	\$0	Hose from adjacent owner, or town source? Ondo Art grant?
						See BHCA & McPheetres Signs! Consider the same design
Other	School/Street Trees	H	F	6	300+	

All	future planting	?	?	?	?	
All	future watering, pruning, weeding...tending	?	?	?	?	
All	Grant writing	?	?	?	?	
All	Hazard inventory (public trees &/or other)	?	?	?	?	
All	Monitoring	?	?	?	?	
All	Planning	?	?	?	?	
All	Planning amendments	?	?	?	?	
All	public education	?	?	?	?	
All	Reporting	?	?	?	?	
All	Responsible party	?	?	?	?	
All	Tree City USA/Project Canopy reporting	?	?	?	?	

Past grants obtained by Town Forester

	2002 +/- Project Canopy Grant for McPheetres Trails and educational outreach
	2004 +/- Project Canopy Grant for BHCA invasive control and education
\$23,000	2007/8 USDA NRCS Grants in the amount of over \$23,000 for BHCA wildlife habitat improvement and invasive control
\$9,500	2008 Project Canopy grant for BHCA trail improvement
\$15,000	2011 Project Canopy Grant attained 44 trees around town worth \$12,200 with 172 volunteer hours
\$4,000	2013 Project Canopy Grant for hazard tree assessment, inventory, removals & plantings
\$51,500	Total in past decade with limited effort and flexibility to act upon opportunities

Joan H. Perkins
1116 Chase Road
Veazie, ME 04401
207.942.2609

December 7, 2016

Veazie Town Council
c/o Mark Leonard
1084 Main Street
Veazie, ME 04401

RE: Application for Appointment to the Orono Veazie Water District Board of Trustees

Please accept the attached citizen involvement form and this letter as my request to be reappointed to the OVWD Board of Trustees

It has been my sincere pleasure to serve on this board since July 2014, and as the chair of the board since March 2015. I believe that together with my fellow trustees and our Superintendent, we have greatly improved operations at the water district.

My interest in the water district grew out of concerns about the safety and quality of water being delivered to our homes, particularly in Veazie where the levels of EPA regulated contaminants exceeded levels measured in Orono. Seeking appointment to the board was my method of creating change.

I am pleased to report the following improvements at the water district since 2014, all implemented to increase transparency and stakeholder engagement, and to augment accountability in operations:

- Focus on stakeholders in operations and communications to enhance public relations and create an accountable relationship; increase communications with municipal leaders;
- Move the trustee meeting site to better accommodate the public by ensuring adequate seating and to meet state life safety codes;
- Conduct trustee meetings in *both* towns on a regular basis;
- Provide agendas for trustees in advance of meetings; make them available to the public online;
- Keep detailed meeting minutes; record trustee meetings and make audio recordings and hard-copy minutes available to the public online;

- Ensure compliance with FOAA statutes; require Trustee and district staff FOAA training;
- Provide broad public access to annual financial reports by making them available online;
- Facilitate interaction between the trustees and the district's auditor to support financial stewardship of the district;
- Commission development of a comprehensive plan which will guide operations and investments at the district for the next 20 years;
- Revamp district website to promote availability of district records to the public and to enhance aesthetics and streamline user interaction;
- Develop job descriptions for each position at the district, including the Superintendent;
- Develop employee evaluation processes including a timeline and rubrics to ensure consistency in evaluation and correlation with job descriptions;
- Review and update personnel policies;
- Initiate action to enhance security at the treatment plant (cybersecurity, access, tampering and intrusion);
- Provide public access to compliance testing results by maintaining a historical record online;
- Encourage Superintendent to explore changes in operations that impact water quality, particularly in Veazie;
- Incorporate water quality reporting at each trustee meeting;
- Pursue development of formal, written financial and purchasing policies at the district;
- Encourage grant-seeking to support infrastructure upgrades.

While we have accomplished much, the trustees have critical issues yet to be addressed, most notably infrastructure maintenance/upgrades and future water source development. I look forward to tackling these significant challenges as the board seeks to guide our district to a sustainable future.

My recent experience as a clean water advocate and as a member of the board, and the understanding of the district history developed in fulfilling these roles together provide a distinct advantage to the water district and to the stakeholders in our community. Additionally, please know that I consider it an honor to serve.

Thank you for your consideration.

Joan

Joan H. Perkins



Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should fill out this application and return it to the Veazie Town Office.

Name: Joan H. Perkins Phone Number: 207.942.2609

Address: 1116 Chase Road

Civic Involvement: Past – Budget Committee (9 yrs), Recreation Committee (10 yrs), Orono Veazie Water District Trustee (2.5 years)

Years Resided in Veazie: 23

Specialty or Field: Communications, Journalism, Grantsmanship

Committee or Boards Interested In: Orono-Veazie Water District Board of Trustees

Additional Information: Please see attached letter of application.

Applicants Signature: Joan H. Perkins

By signing this document I acknowledge that I have read and agree to abide by the Committee Policy that has been adopted by the Veazie Town Council.

Date Received at Town Office: _____

Good Afternoon Julie;

I would wish to be considered for the position of water district trustee.

I was going to fill out the form but found out it was not online fillable.

As a past town manager of Veazie and current realtor I know the importance of having a quality water system for the community. Both in regards to community residential development and economic development. Questions pertaining to water quality and hydrant water flow volumes always come up during property evaluations and site selections.

My past experience over seeing financials and vast board experience should also assist me in this position. I have been on the Maine Municipal Board of Trustees, Maine Municipal Health Trust, Chair of BACTS, Chair of the PDECC and former Co Chair of PCOG.

Please feel free to call me with any questions that you may have.

Thank you for your consideration.

Bill Reed



Message

Thu, Dec 08, 2016 4:28 PM

From:  **william reed** <william.reed.jr@live.com>

To:  **Julie Strout**

Subject: water district trustee

Attachments:  Attach0.html / Uploaded File

3K

Good Afternoon Julie;

I would wish to be considered for the position of water district trustee.

I was going to fill out the form but found out it was not online fillable.

As a past town manager of Veazie and current realtor I know the importance of having a quality water system for the community. Both in regards to community residential development and economic development. Questions pertaining to water quality and hydrant water flow volumes always come up during property evaluations and site selections.

My past experience over seeing financials and vast board experience should also assist me in this position. I have been on the Maine Municipal Board of Trustees, Maine Municipal Health Trust, Chair of BACTS, Chair of the PDECC and former Co Chair of PCOG.

Please feel free to call me with any questions that you may have.

Thank you for your consideration.

Bill Reed



Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should fill out this application and return it to the Veazie Town Office.

Name Travis Noyes Phone Number 356-9707
Address 21 SILVER RIDGE
Civic Involvement PAST BUDGET COMMITTEE MEMBER, YOUTH SPORTS COACH
Years Resided in Veazie 16
Specialty or Field ENGINEERING CONSULTING / WATER UTILITIES DESIGN
Committee or Boards Interested In WATER DISTRICT (OWNED)

Additional Information


I HAVE SPENT 20 YEARS OF MY PROFESSIONAL CAREER DESIGNING
IMPROVEMENTS ~~AND~~ AND CAPITAL PLANNING FOR WATER UTILITIES
IN MAINE. THIS BOARD POSITION WOULD BE A GOOD FIT FOR SOMEONE WITH
MY EXPERIENCE
AND GIVEN THIS
I WOULD BE
HONORED TO
SERVE.

Applicants Signature: [Signature] 12/8/16
*By signing this document I acknowledge that I have read and agree to abide by the
Committee Policy that has been adopted by the Veazie Town Council.*

NOT APPLICABLE, IF APPROVED TO BE A DISTRICT
TRUSTEE, I WILL FOLLOW THEIR RULES AS THEY WILL BE THE BOARD
THAT I WILL SERVE ON.

Date Received at Town Office: _____

Town of Veazie

To: Town Council
From: Mark Leonard; Town Manager 
Date: 12-09-2016
Re: Proposed Municipal Building Renovations



For numerous years discussions have been held on two topics as it relates to renovations at the municipal building. One being the renovation of the buildings kitchen and break room area and the second being the re-use of the former public works space. I have had numerous contractors come look at the proposed projects but until recently none of the wished to provide pricing. A few month ago I requested Matt Polo from Matt's Property Maintenance look at both projects. You may recall Matt has been the contractor which has done the most recent renovations at the Community Center. His work is exceptional and his pricing is very reasonable. Matt review the projects and came back with a concept and pricing for both proposed projects.

The estimated pricing of the kitchen renovation includes a complete demo of the current space, replacement of flooring, cupboards, lighting, suspended ceiling, appliances and counter top. The new space will also be painted to the color of our choice. This space has not been updated and or modified in the 20+ years I have worked here. With this proposed update it would give employees a break room/ kitchen which should last for another 20+ years. The estimated cost for this project is \$30,000.00. A copy of the estimate is included for review.

The next proposal is the re-use of the former public works space. I am proposing the space be renovated as outlined in the estimate and the Police Department be relocated from its current location to this location. Upon completion of this relocation the Fire Department would then be moved from its current location to the former Police Department space. Both the Police and Fire Department have outgrown their current space. With this proposal it would eliminate this problem and both Departments would have room to grow for many years to come. The estimated cost for this project is \$240,000.00. A copy of the estimate is included for review.

To finance the project I have looked at two options. The first would be the use of undesignated funds. We currently have approximately \$800,000.00 in this account. I would not recommend financing the whole project in entirety at this time by using undesignated funds, but a portion could be used or these funds could be used to pay back the proposed loan over time. The second option I received information on was financing the project. I have received financing information from Machias Savings Bank, Kathadin Trust and Androscoggin Bank, although I have nothing in writing from Androscoggin at the time of this memo. I requested pricing for a 7 and 10 year loan with an annual payment due in October and principle payments due quarterly. Reviewing what I have at this time I would recommend entering into a 10 year agreement with Machias Savings Bank. Once pricing from Androscoggin is received this may change this opinion but Machias proposed rates are very competitive.

A review of the Town Charter shows any loan of money needs to be done by ordinance which I have emailed legal staff and requested their input. I have concept drawings for both projects but prior to moving forward I want Council input on how to proceed. I can provide additional information, tours of the current space or anything else which may be benficial in helping you with your decision on how to proceed.

Matt's Property Maintenance

20 John's Way
Hampden, ME 04444
(207) 745-4309
mattpolo76@gmail.com

ESTIMATE

ADDRESS

MARK LEONARD
TOWN OF VEAZIE
1084 MAIN STREET
VEAZIE, MAINE 04401-7091

ESTIMATE # 1034**DATE 10/16/2016**

ACTIVITY	QTY	RATE	AMOUNT
CONSTRUCTION		240,000.00	240,000.00

Convert down stairs into new police station:

1. demo and prep the entire area
2. frame raised floor, place 3/4 inch t/g sub-flooring
3. build walls and place sheetrock, 1/2", mold resistant and 5/8" where applicable
4. all electrical, plumbing and heating/ac installed
5. walls painted, commercial carpet in offices and hallway. commercial grade flooring in kitchen, bathroom and locker room
6. doors and closers where applicable
7. suspended ceiling and all trim work

This estimate includes materials, labor and any equipment required to complete the job

TOTAL	\$240,000.00
--------------	---------------------

Accepted By

Accepted Date

Matt's Property Maintenance

20 John's Way
Hampden, ME 04444
(207) 745-4309
mattpolo76@gmail.com

ESTIMATE

ADDRESS

MARK LEONARD
TOWN OF VEAZIE
1084 MAIN STREET
VEAZIE, MAINE 04401-7091

ESTIMATE # 1033**DATE 10/16/2016**

ACTIVITY	QTY	RATE	AMOUNT
CONSTRUCTION	1	30,000.00	30,000.00
Remodel kitchen:			
1. demo and dispose of existing cabinets, ceiling floor and wall			
2. place new suspended ceiling, new floor, new kitchen cabinets, sink, paint walls and new appliances			
3. all cabinetry and appliances will be in the middle to high end quality range			
4. Appliances include: refrigerator, range, range hood/microwave, and dishwasher			
TOTAL			\$30,000.00

Accepted By

Accepted Date



Experienced People. Exceptional Service.

Term Sheet

This term sheet is for discussion purposes only and in no way is to be construed as a commitment on behalf of the bank. This term sheet does not obligate the bank to lend.

Borrower: Town of Veazie

Loan Type: Commercial Note

Amount: \$300,000 (Three Hundred Thousand Dollars)

Term: 10 years

Repayment: Annual Principle payment in October and quarterly interest payments

Payment: \$30,000 annual principle payment in October of each year. (See amortization schedule for quarterly interest payments)

Rate: 2.19% fixed for 10 years

Collateral: Unsecured

Fee(s): None

Guarantor: None

Covenants and Conditions:

Complete deposit relationship to remain with our bank. If deposits leave our bank the rate is subject to change.

Borrower to provide annual financial statements

This term sheet is for discussion purposes only and in no way is to be construed as a commitment on behalf of the bank. This term sheet does not obligate the bank to lend.



Experienced people. Exceptional service.

Term Sheet

This term sheet is for discussion purposes only and in no way is to be construed as a commitment on behalf of the bank. This term sheet does not obligate the bank to lend.

Borrower: Town of Veazie

Loan Type: Commercial Note

Amount: \$300,000 (Three Hundred Thousand Dollars)

Term: 7 years

Repayment: Annual Principle payment in October and quarterly interest payments

Payment: \$42,857.14 annual principle payment in October of each year. (See amortization schedule for quarterly interest payments)

Rate: 1.79% fixed for 7 years

Collateral: Unsecured

Fee(s): None

Guarantor: None

Covenants and

Conditions:

Complete deposit relationship to remain with our bank. If deposits leave our bank the rate is subject to change.

Borrower to provide annual financial statements

This term sheet is for discussion purposes only and in no way is to be construed as a commitment on behalf of the bank. This term sheet does not obligate the bank to lend.



Town of Veazie
\$300,000
Proposal for Loan

December 1, 2016

Mark Leonard, Town Manager
Town of Veazie
1084 Main Street
Veazie, Me. 04401

Re: \$300,000 Building Improvement

Dear Mark:

It was a pleasure to meet with you and to learn of the exciting changes taking place in the town of Veazie. We appreciate the opportunity to provide you with some pricing options.

My understanding is that Bill discussed rates with you over the telephone. I'd like to confirm that we can offer a seven year fixed rate of 2.94% or a ten year fixed rate of 3.19% (both to be fully amortizing over the respective term). In view of the town's relationship with the bank we can guaranty these rates for 30 days from the date of this letter. After that time period the rates will be subject to change.

These offers are subject to a legal opinion from bond counsel acceptable to the Bank, the cost of which will be borne by the borrower. If required, the opinion would need to include a statement that the note represents a valid and binding obligation of the issuer and further that the note is a "qualified tax exempt obligation" for the purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

While this letter does not constitute a commitment to lend, and any commitment will be subject to our final underwriting process, we are appreciative of your continued willingness to work with our bank.

Yours sincerely,

Cale L. Burger
Vice President
Commercial Services Officer
Katahdin Trust Company

52 Springer Drive · Bangor, ME 04401 · Telephone (207) 941-6762 (877) 525-4401 · Fax (207) 942-6036

www.katahdintrust.com

Member
FDIC



ITEM # 12

Expires:
Jan. 2019

(OATH OF TOWN OFFICER)

TOWN OF VEAZIE

STATE OF MAINE



I, **Julie Strout**, do affirm that I will support the Constitution of the United States, and of this State, so long as I shall continue as a citizen thereof. SO HELP ME GOD (CONST. ME., ART. IX, Sec. 1)

I, **Julie Strout**, do affirm that I will support the Veazie Town Charter and the Ordinances of the Town of Veazie, as long as I shall continue as an officer thereof.

I, **Julie Strout**, do affirm that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as a **Registrar of Voters** for the Town of Veazie according to the Constitution and laws of the State of Maine and ordinances of the Town of Veazie.

Julie Strout

Date

Veazie, Maine

Date

Subscribed and sworn to

Before me, _____
Mark Leonard, Town Manager

Manager's Report For December 12, 2016 Council Meeting

Since the last council meeting here are some things I've been working on as well as things occurring around Town.

The Cemetery Committee members took time out of their days to remove the Flags on Main Street and State Street along with the flags in the cemetery.

I held a meeting with the Director of the Sewer District and the Water District to discuss a road project for the spring time. I am looking to rebuild Davis Drive, Sunset Drive and Wedgewood Drive area. During the rebuild, I feel this would be a perfect time for the Sewer and Water Districts to do work if needed. We decided to get pricing to do the whole neighborhood and pricing to do one street at a time. Additionally, we determined if we do only one street then we will start on Sunset Drive first. I have discussed the project with Barney and have also learned that engineering work had previously been done on the project. More meetings will be had starting the first of the year.

I attended the Region 5 Police Chiefs meeting which was held at the Brewer Police Department where numerous items were discussed.

I have researched the new Marijuana Legalization law that was recently passed but is under review. I have copied the law and have it available if others would like to review it.

Planning was completed for Robotics Competition that occurred at the Veazie Community School. The event went off without incident and was very well attended.

I received and reviewed the report from our insurance audit that was conducted by Maine Municipal. Four minor items were noted and have been resolved.

I completed the rewrite of the Town's Personnel policy. It has been sent to legal for review.

I completed all of my mandatory training for the year so that I can maintain my police certification. A majority of other staff members have completed theirs as well and all will have completed it by December 31.

I have met with representatives from Kathadin Trust and Machias Savings Bank on financing a remodel for the kitchen in the municipal building and relocating the Police Department to the old public works space. This will be discussed at a future Council meeting.

The cruiser which was approved for purchase at a previous council meeting has been delivered. It arrived much sooner than expected. We have ordered the necessary equipment and will have it put into service once these items are installed.

Manager's Report For December 12, 2016 Council Meeting

I attended the Police and Fire Departments monthly training meeting. The Police Department was doing mandatory policy review and TASER training. The Fire Department was completing CPR refresher for all members.

The work being done at the Community Center by Matt's Property Management has been completed. I have included pictures for review but the completed work is outstanding.

Attachments:

Penobscot County Budget* Available for review at Town Office

Thank you letter to Police Department from VCS

Report from Penobscot EMA Office

Annual Membership Notice from MRC

Newsletter from MRC

Response to loss survey

Pictures from Community Center Remodel

Veazie Community School

1040 School Street Veazie, ME 04401

(207)947-6573 / FAX(207)947-6570

Principal, Matthew Cyr



December 6, 2016

Dear Veazie Police Department,

On behalf of the Veazie Community School PTO, we would like to thank you for your generous donation of two police car rides to school.

Our 2016 fall online auction fundraiser was held on November 22nd - December 1st. Funds raised will go towards field trips and other PTO activities throughout the year. It is extremely gratifying to raise money that directly makes a positive impact on our community. We can't thank you enough for your role in helping to make this happen!

Happy Holidays!

Veazie Community School PTO



ANNUAL MEMBERSHIP MEETING NOTICE

**Wednesday, December 14, 2016
3:00 P.M. – 5:00 P.M.**

**Cross Insurance Center –
515 Main Street, Bangor**

The MRC's elected and volunteer Board of Directors are overseeing the implementation of the integrated municipal solid waste (MSW) integrated disposal system of recycling and organics utilization for Post 2018 and the wind-up of the remaining contract term of the current disposal option at PERC.

During the Annual Meeting on December 14, 2016 at 3:00 p.m., we will provide detailed information of interest to all MRC members on the draft 2017 MRC operating budget, the orderly transition and wind up of the existing arrangements with PERC and the status of implementation of the Post 2018 MRC/Fiberight Plan.

Please plan to have one or more representatives from your community attend this Annual Meeting if possible.

Our annual meeting is an important opportunity to discuss plans for a successful replacement arrangement for our communities' municipal solid waste that is consistent with our mission of providing long-term, affordable, and environmentally sound solutions for MSW.

**Please contact Greg Lounder at 207-664-1700 or by e-mail at
glounder@mrcmaine.org with any questions.**



To: County Administrator & Commissioners, Towns, Penobscot County Fire Chief's Association, District 5 Police Chiefs and State Senators/Reps

From: Michelle Tanguay, Director
Penobscot County Emergency Management Agency

Re: Report out Fall/Winter 2016

For all the agencies we work with and support, I'd like to share with you our report out for 2016. This is something new we are doing and I hope it helps bring awareness to your organizations that we here at EMA are always here to support your needs as responders. Here are some highlights of what we've been doing in 2016!

Exercise Program

- Participated in the statewide training and exercise program workshop that determines those programs for the next 3 years.
- Participated in the Bangor International Airport functional exercise.
- Participated in the Eastern Maine Healthcare (EMH) Penobscot Pavilion Active Shooter Exercise.
- Participated in the National Weather Service (NWS) Hurricane Tabletop Exercise.
- Completed a tabletop exercise in East Millinocket around a mass casualty incident with a hazmat component. This is a multi-agency exercise that 20 agencies/departments participated in.
- A full Scale exercise leading off of the East Millinocket tabletop is scheduled for May 2017.
- Helped coordinate a fire crash workshop/drill in Lincoln, November 16.
- Participated in the EMH/Northeastern Maine Regional Resource Center (NMRRC) Zombie Apocalypse II tabletop exercise.
- Participated in two (2) exercises at Dorothea Dix- Hostile worker and lockdown drill.

Training Program

- G191 ICS/EOC interface held at Penobscot EMA- Class was full
- ICS 402- Guide to local officials taught in Levant
- Form 7 overview for Towns, December 15
- National Weather Service Annual Weather Spotter Training (BGR, East Mill)

- ICS Forms Review East Millinocket
- Communications Training- State System & County Structure- East Millinocket
- EMA staff attends chemical reporting workshop for facilities annually
- EMA is hosting an ICS T-T-T course, December 13-16 at Bangor PD.

Hazmat Courses

- Operations Courses offered in 2016- 220 firefighters trained \$20,770

Mitigation/Mapping

- In 2016 FEMA gave PT County "Conditional Approval" of the Multi-Jurisdictional Hazard Mitigation Plan. We are still obtaining the signatures from the 58 communities included in the plan.
- Feedback was given by communities along the Penobscot River to update Evacuation Maps for hurricanes.
- Feedback on map to MEMA for medium and high risk dams in Penobscot County.
- Mt. Chase project completed after 4 years of work.

Homeland Security Grants

- Penobscot County allocation was \$132K (including Hazmat Team allotment). Committee reviews and determines best use of funding and awards applicants. Schools are finally working into the EM community and are requesting aid.

Response

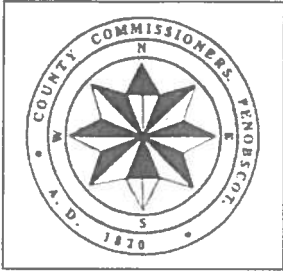
- EMA supported Carmel wildland fire incident July 16
- Rollout of the Mass Casualty Incident (MCI) Trailer for Region. This was a effort between Penobscot County EMA, Bangor Fire and the Guard Fire Department.

Other

- Participate in the Northeastern Maine Regional Resource Center (NMRRRC) monthly collaborative healthcare meetings.
- Participate in the County Directors Council bi monthly meetings and MEMA Monthly County Directors Meetings.
- Participated in the St. Joseph's Safety & Wellness Fair.
- Participated in Husson University's Career Day.
- Part of the State Homeland Security Strategy Homegrown Violent Extremism/Countering Violent Extremism working group.
- EMA is active on both Veazie & Old Towns Schools' Safety Committees.
- Director Tanguay obtained her Advanced Professional Series (APS) Certification in 2016.
- Part of the working group with the Coast Guard on ice breaking operations in the Penobscot River.
- Coordinate bi monthly Local Emergency Planning Committee (LEPC) Meetings.
- Met with FEMA on their Homeland Security Grant Case Study Review.
- Ongoing partnerships with the American Red Cross & Salvation Army for support.
- EMA Annual Open House- National Preparedness Month completed.
- Toured all County Tower sites to document each site for possible future upgrades.
- Part of planning team to help with the Millinocket Marathon. EMA providing RACES support for Millinocket Regional Hospital during event.

Challenges & Objectives for 2017

- Pet Sheltering capabilities
- Basic Emergency Managers at the local level- need more interest
- Public education and outreach
- EMAP accreditation – line up standards



Penobscot County Treasurer's Office

Daniel Tremble, Treasurer

Judith A. Alexander, Finance Director

97 Hammond St.

Bangor, ME 04401-4998

(207) 942-8535 ext. 2201 * jalex@penobscot-county.net

November 22, 2016

Dear Municipal Official:

RE: Penobscot County 2017 Budget

Enclosed is a copy of the Penobscot County 2017 Budget as passed by the Penobscot County Budget Committee on Tuesday, November 15, 2016. There will be a public hearing on the budget at the Commissioners' Meeting on Tuesday, December 6, 2016, at 10:00 a.m. in the Commissioners' Room at the County Building located at 97 Hammond Street, Bangor.

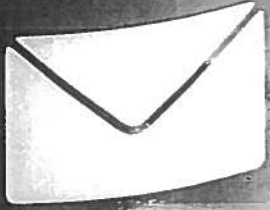
Also enclosed is a copy of the preliminary valuations from Maine Revenue Service. The final figures will not be available until the end of January 2017. This is to give you at least some idea of what your municipal taxes will be in 2017; but please bear in mind these could change somewhat as these are just preliminary figures

If you have any questions regarding this material, please feel free to call me.

Sincerely,

Judith A. Alexander, M.B.A.
Finance Director

Enclosures



NEWSLETTER

Municipal Review Committee | 395 State Street | Ellsworth, ME 04605 | www.MRCMaine.org

ISSUE 4.1 | December 2016

Groundbreaking Ceremony

There was a bright spot on a cold and wet October morning when the MRC, Fiberight, Partners and Supporters celebrated the start of the construction of our Post 2018 MSW disposal option. Prior to the ceremonial groundbreaking, MRC Executive Director Greg Louder, Board President Chip Reeves, Hampden Mayor David Ryder, and Fiberight President Craig Stuart-Paul spoke to a crowd of approximately 50 people about the importance of reaching this milestone. It was an exciting day and thank you to all who attended!



Top: MRC VP Jim Guerra, MRC President Chip Reeves, MRC Executive Director Greg Louder, Fiberight President Craig Stuart-Paul, Sargent Corporation VP-Operations Tim Folster, CES, Inc. President Denis St. Peter, HO Bouchard Amos McCannell, Commonwealth Resource Management George Aronson, and Hampden Mayor David Ryder, **Bottom Left:** Hampden Mayor David Ryder, MRC Board Member Karen Fussell, Fiberight CEO Craig Stuart-Paul, **Middle:** CES, Inc. President Denis St. Peter and Sargent Corporation VP-Operations Tim Folster, **Middle Right:** Commonwealth Resource Management George Aronson and Town of China Selectmen Irene Belanger, **Bottom:** Attendees gather for ceremony

UPCOMING MEETINGS

December 14

**Annual Membership Meeting
3:00 PM-5:00 PM**

Cross Insurance Center
515 Main Street, Bangor

ABOUT THE MRC

The Municipal Review Committee (MRC) is a non-profit association of Maine communities led by an elected, volunteer board of directors. For more than 25 years, the member communities of the Municipal Review Committee (MRC), now numbering more than 180 cities and towns, have used the PERC waste-to-energy incinerator in Orrington to process their municipal solid waste (MSW). After 2018, the contracts with PERC will expire. The MRC has partnered with Fiberight to offer an innovative solution to recycle and process our MSW post 2018.

Visit www.mrcmaine.org or contact Greg Louder at 207-664-1700 or glounder@mrcmaine.org to learn more about the Municipal Review Committee and to add your name to our email contact list.

JOIN OUR EMAIL LIST & FOLLOW US ON SOCIAL MEDIA

MRC regularly sends updates and announcements by email to those who have signed up for our alerts.

We also have active Facebook and Twitter accounts, and we've posted informative videos from recent meetings on our YouTube account. All of these are accessible from the homepage of our website, mrcmaine.org.





MRC Post 2018 Members Map

More Towns Expected to Join: The Town of Carmel is expected to sign-up with the MRC at its March 2017 Town Meeting. There is still a chance for a limited number of additional communities to join. If you'd like to sign-up, please contact Greg Louder at glounder@mrcmaine.org or 664-1700.

From the State House

The 2016 election cycle was perhaps the most memorable and tumultuous political saga of the last century and Maine's role in that story is certainly not insignificant. While President-elect Donald Trump was defying pundit prediction on his way to a winning electoral college score nationwide his unprecedented success among rural, white voters allowed down-ballot Republicans to have a night better than they might have expected here in Maine. In addition to Maine splitting its four electoral votes (three to former Sec. Hillary Clinton, one to Trump), Republican strength in the state's interior meant the GOP would retain Rep. Bruce Poliquin for a second term in the sprawling, northern 2nd Congressional District. Democrats would be stymied in their hopes of reclaiming the state senate, and the Democratically controlled House would be fought to a breathtakingly close margin 76-73, with two unenrolled members.

However, Democratic and progressive hopes were not entirely shattered despite a night of national disappointment. The party's exceptional candidate recruitment efforts allowed them to have a resurgence in a scattering of rural areas, most notable among them Aroostook County where the party will control two senate seats for the first time in recent memory. In fact, Senate Democrats were able to pick up four seats in difficult districts that each presented abstract challenges. Despite this, their hopes were dashed by the GOP knocking off two of their incumbents meaning Republicans will hold a razor-thin majority at 18-17.

The House of Representatives will be headed by incoming Speaker Sara Gideon (D-Freeport) and Democrats will be lead on the floor by Rep. Erin Herbig (D-Belfast) with Rep. Jared Golden (D-Lewiston) serving as her Asst. Majority Leader, or whip. Rep Ken Fredette (R-Freeport) will continue to lead his caucus for a third consecutive term and Rep. Ellie Espling (R- New Gloucester) will return as House GOP whip. In the Senate, President Mike Thibodeau (R-Waldo) will serve a second term as presiding officer while Sens. Garrett Mason (R-Androscoggin) and Andre Cushing (R-Penobscot) resume their posts from the 127th Legislature as Majority Leader and Asst. Majority Leader, respectively. Senate Democrats took an unprecedented step in the era of term limits by electing Sen. Troy Jackson (D-Aroostook) as their Minority Leader immediately upon his return to the chamber, having not served in Augusta since the 126th Legislature. Sen. Nate Libby (D-Lewiston) will round out leadership for the Democrats and serve as Asst. Minority Leader.

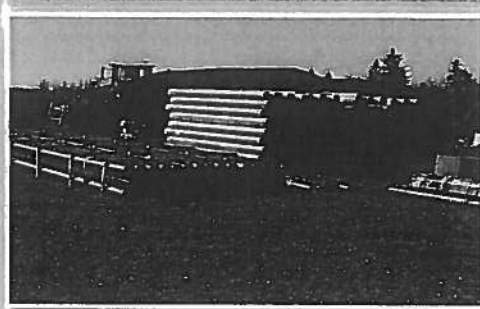
Despite the tumult and drama of this particular election season, the Municipal Review Committee's goals, strategy, and tactical direction should not be significantly recalibrated during the 128th Legislature. While the peculiarities of personalities, the political environment and public opinion mean anything and everything can change and require an adjusted legislative focus, MRC's priorities remain the same while the centers of power in Augusta do as well. Governor LePage is still likely to have a contentious relationship with the Legislature which will continue to be controlled by House Democrats and Senate Republicans. It is also important to remember the now-famous relationships built between both parties' leadership during the budget battles of 2015 are still present and mean there is precedent for bipartisan cooperation.

In the upcoming session, the Municipal Review Committee will continue to effectively educate legislators and other government power brokers on its efforts to serve the solid waste needs of its member communities. This will mean everything from reminding the Legislature of the new Fiberight Facility's benefits to the state solid waste hierarchy right down to each and every member's specific story. As always, it will be critical to aggressively and effectively advocate the specifics of who we are and what we do. This means we will be relying on individual member communities to contact their local legislators and explain the necessity of MRC's goals to them. Remember: nothing is more effective in trying to influence policy than letting your senator and representative know where you stand and what you feel is best for your community.

This remains especially important because we know with all certainty our opponents will be out in full force from the first day of session (January 4) until its close in the early summer. To ensure effective communication, efficient execution of our tools and resources for legislative strength, and, ultimately, our success, we will be keeping you updated as incoming legislators are sworn in on December 7 and all-important committee assignments are finalized later in the month before the new year.

Progress on Road and Utility Construction

Work on the road is moving along well. Construction contractor, Sargent Corporation has cleared and grubbed the access site, installed 50% of the gravity sewer system, and installed culverts to handle stormwater. Up next Sargent will install the pump station and force main. Depending on the weather over the next two months, work is expected to be completed by February.



Sargent Corporation installing utility pipes and building the approximately 1 mile road.

Fiberight Update

With winter approaching and the road and utility construction underway in Hampden, validation of the project design and engineering continues at the Fiberight's demonstration facility in Lawrenceville, Virginia. This work also has confirmed the markets for the end products such as recyclables and biofuels and allowed for the securing of the process warranty insurance. MRC has been assisting Fiberight with completing investor due diligence prior to financial close. Pending a successful decision of the permit appeal, Fiberight expects to have the financing in place in time for the facility to be open in April 2018.

Settlement Update

The MRC reported in its October newsletter that the MRC Board had approved a settlement with USAE that had been recorded and bound by the parties with the court. The settlement terms in sum concluded the litigation outstanding and also included a fair and positive wind up and conclusion of the existing PERC Partnership. MRC has been working with USAE since that time to also restate the terms in a final settlement agreement signed by the parties. We will update the membership on these efforts at the annual meeting.

To: Robert M. Thomas; Senior Loss Control Consultant

From: Mark Leonard; Town Manager 

Date: 12/09/2016

Re: Follow up to loss control survey

Please accept this as the Town of Veazie's response to your memo dated November 10, 2016 referencing a loss control survey you completed on 08-09-2016. During the survey you found four items which required attention. My response for each is as follows;

1. Item number 11-16-01-B, Defective GFCI in basement boiler room. The GFCI has been replaced and is now functionally properly.
2. Item number 11-16-02-B, certificate of inspection displayed is expired. I contacted Travelers Insurance and an inspection has occurred within the last year but they informed us the State of Maine is no longer issuing certificates for display. The Travelers Insurance representative should have contacted your office to explain this change although I am unsure if this ever occurred.
3. Item number 11-16-03-B, exposed CFL light bulb located in custodial closet. The light has been replaced with a light that is not exposed.
4. Item number 11-16-04-B, exposed light bulb in hallway leading to former public works space. The light bulbs have been covered with tube guards to eliminate this concern.

Thank you for conducting the survey. Please accept this as notice that all issues have been addressed. If you have any additional comments or concerns reference this please don't hesitate to contact me at your earliest convenience.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
PO Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax (207) 626-0513

November 10, 2016

Mr. Mark Leonard, Town Manager
Town of Veazie
1084 Main Street
Veazie, Maine 04401-7091

RE: Loss Control Surveys, 08/09/16

Dear Mr. Leonard;

Thank you for meeting with me on Tuesday, August 9, when I surveyed the Veazie Municipal Building and the new riverside park. The purpose of my visit was to collect current property information on the Municipal Building and to look for uncontrolled hazards that could have a negative effect on the municipal buildings, employees, the general public, and ultimately on the town's workers compensation or property and casualty insurance contribution.

During my survey of the Municipal Building I found four items that will need to be addressed by the town. I have attached an action plan that addresses each item. So that I may update the town's file, please respond back to me as soon as possible with a description as to what action the town plans to take or has taken to address these issues.

If you have any questions or if I can assist as a safety resource, contact me by email at rthomas@memun.org or toll free at 1-800-590-5583, extension 2243, or direct dial at 624-0143.

Sincerely,

Robert M. Thomas
Sr. Loss Control Consultant
Enclosure: Action Plan



Maine Municipal Association

60 Community Drive
PO Box 9109
Augusta, ME 04332-9109

Action Plan

Member: Town of Veazie

Loss Control Consultant: Robert Thomas

Key Contact: Mark Leonard, Town Manager/Fire Chief

Survey Date: 8/9/2016

The following items requiring attention were noted during my recent visit. These recommendations and proposed completion dates were discussed in detail on 8/9/2016. We agreed the time frames were reasonable. Please indicate your estimated completion dates and return a copy of this form within the next thirty days.

Item Number	Description / Recommendation	Proposed Completion Date	Estimated Completion Date
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Location Municipal Building

11-16-01-B Defective GFCI 1/27/2017

Recommendation:

When tested, the GFCI receptacle located in the basement boiler room did not function as designed. Have a licensed electrician test, repair or replace this receptacle with one that functions properly. This will eliminate the potential for electrical shock to staff or residents.

Location Municipal Building

11-16-02-B Certificate of Inspection 1/27/2017

Recommendation:

It was not clear if the 2005 Weil-McLain 50-psi boiler (H010791) is exempt from State inspection under the 02. 174, Chapter 13: Low Pressure Boilers from the Department of Professional and Financial Regulation's Board of Boilers and Pressure Vessels. The posted certificate expired in 2014. Determine if the town has a current certificate or needs to schedule an inspection. A copy of the standard regarding boiler exemption is attached to the email.

State law requires individual boilers that exceed 200,000 BTU or an aggregate of 300,000 BTU to be inspected annually and a certificate of that inspection posted adjacent to the boiler. If the town has a current certificate of inspection, post it as required. If a current certificate is required and cannot be found, contact Traveler Insurance at 1-800-425-4119 or by e-mail at boilinsp@travelers.com to have an inspection scheduled. When scheduling, be prepared to provide the following information;

Name of Contact: Maine Municipal Association

Policy #: BME1-8759M76A

Location: Where the equipment is located, include Zip Code

Person to contact and Phone Number

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for the discovery or elimination of all hazards that could possibly cause accidents or losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.

Location	<u>Municipal Building</u>	
11-16-03-B	Exposed CFL Light Bulb	1/27/2017
Recommendation: The Compact Fluorescent Light (CFL) bulb, located in the custodial closet is mounted below eight feet from the floor and exposed to physical damage. Install a bulb guard, shade or appropriate cage on this bulb to reduce the potential for injury from breaking a light bulb by hand, tools or carried materials.		

Location	<u>Municipal Building</u>	
11-16-04-B	Exposed Light Bulbs	10/8/2016
Recommendation: The Fluorescent tubes in the stairwell from the basement to the main floor are mounted below eight feet from the floor and exposed to physical damage. Install an appropriate shade or tube guards on each lamp below eight feet to reduce the potential for injury from breaking a light bulb by hand, tools or carried materials.		

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for the discovery or elimination of all hazards that could possibly cause accidents or losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.





